

SESSION AGENDA

First Presbyterian Church, Texarkana, Arkansas Thursday – September 22, 2016 – 5:00 p.m.

CALL TO ORDER

Rev. Dr. Susan M. Arnold

OPENING PRAYER

ADOPTION OF MINUTES

DIACONATE REPORT

Val Buster

- 1) Pictorial Directory Update

TREASURER'S REPORT

Maggie Uzzell

CLERK'S REPORT

Sheila Moore

PASTORS' REPORTS

Susan M. Arnold

COMMITTEE REPORTS:

Personnel Committee – Cordell Klein, Moderator

- 1) Arthur Ghere-Folse
- 2) Rebecca Johnson

Worship Committee – Remica Gray, Moderator

Nominating Committee – Charles Jackson, Moderator

Evangelism Committee – Susan Morehead, Moderator

Christian Education Committee – Erin McCasland, Moderator

Property Committee - Reg Jackson, Moderator

Stewardship Committee - Charles Morgan, Moderator

- 1) 2017 Budget

MISCELLANEOUS ITEMS

OLD BUSINESS

- 1) Report of Presbyter meeting on Saturday, August 20 @ Keatchi Presbyterian Church in Keatchi, LA

- a. Heard preach, examined, and accepted for Ordination and Call, Seth Saathoff as Associate Pastor for Mission, Youth, & Discipleship to FPC, Shreveport, LA.
 - b. Voted to approve an Administrative Commission for Shreveport Bossier Korean Presbyterian Church.
- 2) The *Supervised Practice of Ministry* Congregation Application submitted to Austin Seminary.

NEW BUSINESS

- 1) Elect a Commissioner to the 115 Stated Presbytery Meeting on October 15, 2016 @ First Presbyterian Church, Hope, AR.
- 2) Schedule a Congregational Meeting for the purpose of
 - a. Electing Elders, Deacons, and Trustee Committee members for the Class of 2019;
and
 - i. (Elect, Train, Examine, Ordain/Install)

PRAYER OF DEDICATION AND BENEDICTION

**SESSION MINUTES
STATED MEETING AUGUST 18, 2016**

The Session of the First Presbyterian Church, Texarkana, Arkansas, met in a Stated Meeting on Thursday, August 18, 2016, at 5:00 p.m. in the Library.

Elders present were Karen Flowers, Cordell Klein, Charles Morgan, Marshall Moore, Susan Morehead, Erin McCasland, Brian Jackson, Mona Fomby, and Moderator Reverend Susan Arnold. Also present were Diaconate Moderator Val Buster, Treasurer Maggie Uzzell, and Clerk Sheila Moore.

Reverend Susan Arnold called the meeting to order, welcomed guests, declared a quorum present, and gave the opening prayer and devotional.

MINUTES

The Session reviewed minutes from the Stated Meeting of August 21, 2016.

MOTION - was made by Brian Jackson and seconded by Karen Flowers to approve the minutes. The motion passed.

DIACONATE REPORT - Val Buster

Ms. Buster reported that after research and consideration, the Thanksgiving baskets will continue this year with some revisions. There will be Church Picnic on October 30 and block party participants will be invited. After school tutoring is being considered.

TREASURER'S REPORT - Treasurer Maggie Uzzell

Maggie Uzzell reviewed the financial reports for the month ending July 31, 2016.

MOTION - was made by Charles Morgan and seconded by Cordell Klein to add a provision to the financial policy that receipts are required to be turned in for reimbursements of expenditures. The motion passed.

MOTION - was made by Marshall Moore and seconded by Charles Morgan for Treasurer Maggie Uzzell to make a general ledger report as generated by our ChurchTrac software available upon request. The motion passed.

MOTION - was made by Cordell Klein and seconded by Charles Morgan to approve the financial reports. The motion passed.

CLERK'S REPORT - Clerk Sheila Moore

1. The Clerk reported that the Lord's Supper was served on July 3, 2016.
2. The Clerk reported the death of Imogene Scott on August 17, 2016.

PASTORS' REPORT - Reverend Dr. Susan Arnold

Reverend Susan Arnold gave the Session a written report of her activities during the months of July-August. These included member visitations at the hospitals and in homes, regular church activities and duties, and various community activities.

WORSHIP COMMITTEE - Remica Gray, Moderator

MOTION - from the Committee for approval to invite the congregation to submit, during the month of September, sermon topics and favorite hymn requests. Suggestions would be utilized in the services on the second Sundays in October and November with committee evaluation of this approach during its November meeting. The motion passed.

MOTION - from the Committee for approval of the Advent Concert Series to be held on December 1, December 8 and December 15, and for Lessons and Carols to be held on December 18, 2016. The motion passed.

An Evening with the Organ will be held October 9, 2016, with a reception following in the Fellowship Hall.

STEWARDSHIP COMMITTEE - Charles Morgan, Moderator

- 1) Budget requests should be turned into the Church Treasurer by August 30, 2016, as the 2016 Budget will be submitted to the Session at its September meeting.
- 2) An article will be written for the Newsletter to determine interest regarding a possible Capital Campaign for major repairs to the building in the near future.

CHRISTIAN EDUCATION COMMITTEE - Erin McCasland, Moderator

Mrs. McCasland submitted a written report on VBS and the Block Party. Both were considered a success.

EVANGELISM COMMITTEE - Susan Morehead, Moderator

Ms. Morehead reported that there will be a Parents' Night Out in December.

NOMINATING COMMITTEE - Charles Jackson, Moderator

Charles Jackson has been appointed as moderator of the committee.

PROPERTY COMMITTEE - Reg Jackson, Moderator

Brian Jackson reported that repairs are being made to the doors in the annex and Echo Center.

PERSONNEL COMMITTEE - Cordell Klein

No report.

MISCELLANEOUS ITEMS

None.

OLD BUSINESS

1. After discussion,

MOTION - was made by Cordell Klein and seconded by Brian Jackson that we not join the *Fellowship of Presbyterians* at this time with the idea that we continue to observe with the opportunity to revisit the proposal at a later date. The motion passed.

2. After discussion, it was agreed by common consensus that we not apply to become a *Earth Care Congregation* at this time.

3. After discussion, it was agreed by common consensus that we complete and submit the *Supervised Practice of Ministry Congregation Application*.

NEW BUSINESS

Susan Arnold will attend the Called Presbytery meeting on August 20, 2016, at 10:00 a.m. at Keatchi Presbyterian Church in Keatchi, Louisiana.

PRAYER OF DEDICATION AND BENEDICTION.

Marshall Moore closed the meeting with prayer.

Reverend Susan Arnold, Moderator

Sheila Moore, Clerk of Session

August 2016 Financial Highlights

	August Actual	August Budget	YTD Actual	YTD Budget
Income	\$ 19,172.00	\$ 26,840.00	\$ 290,371.00	\$ 214,720.00
Expense	\$ 33,474.00	\$ 29,407.00	\$ 223,278.00	\$ 235,249.00
Net Gain (Loss)	\$ (14,302.00)	\$ (2,567.00)	\$ 67,093.00	\$ (20,529.00)

Budget Vs. Actual Report

Printed: 09/19/2016

2016 Budget

Between 01/01/2016 and 08/31/2016

INCOME CATEGORIES

Category	Actual	YTD Budget	YTD Difference	Annual Budget	Difference
Pledges	184590	154720	29870	232080	-47490
Plate	65501	50000	15501	75000	-9499
Other Income	40280	10000	30280	15000	25280
Income Categories Total	290371	214720	75651	322080	-31709

EXPENSE CATEGORIES

Category	Actual	YTD Budget	YTD Difference	Annual Budget	Difference
Clergy - 403(b) deferred compensation	3143	3589	446	5383	2240
Clergy - Annuity	5338	5394	56	8091	2753
Clergy - Continuing Education Expense	1791	1980	189	2970	1179
Clergy - Death/Disability	461	491	30	736	275
Clergy - Dental Insurance	1147	1088	-59	1632	485
Clergy - Health Insurance	9975	10483	508	15724	5749
Clergy - Housing & Utilities	14335	13135	-1200	19702	5367
Clergy - Mileage Reimbursement	1448	2035	587	3053	1605
Clergy - Professional Expense	856	1650	794	2475	1619
Clergy - Reimb Self Emp Tax	3991	3713	-278	5569	1578
Clergy - Wages	32647	30703	-1944	46055	13408
Dir of Christian Ed - annuity	0	0	0	0	0
Dir of Christian Ed - continuing education expense	633	667	34	1000	367
Dir of Christian Ed - death/disability insurance	172	205	33	308	136
Dir of Christian Ed - health insurance	5903	6747	844	10120	4217
Dir of Christian Ed - mileage reimbursement	0	0	0	0	0
Dir of Christian Ed - professional expense	969	667	-302	1000	31
Dir of Christian Ed - Salary	21143	20527	-616	30791	9648
Organist/Choir Director - Salary	18183	17667	-516	26500	8317
Admin Asst - annuity	0	0	0	0	0
Admin Asst - mileage reimbursement	0	267	267	400	400
Admin Asst - death/disability insurance	0	0	0	0	0
Admin Asst - health insurance	0	0	0	0	0
Admin Asst - salary	9655	10767	1112	16150	6495
Custodian - annuity	1621	2135	514	3202	1581
Custodian - mileage reimbursement	523	533	10	800	277

Category	Actual	YTD Budget	YTD Difference	Annual Budget	Difference
Custodian - death/disability insurance	172	199	27	298	126
Custodian - dental insurance	259	300	41	450	191
Custodian - health insurance	6013	6747	734	10120	4107
Custodian - salary	19376	19043	-333	28565	9189
Nursery - coordinator stipend	832	834	2	1251	419
Nursery - salary	1680	1600	-80	2400	720
Other Benefit - Contingency Expenses - employee benefits	0	900	900	1350	1350
Other Benefit - Miscellaneous employee benefits (bonus)	0	1533	1533	2300	2300
Other Benefit - Workers Compensation Insurance	-17	1800	1817	2700	2717
Payroll Taxes - AR Withholding	314	0	-314	0	-314
Payroll Taxes - Federal Withholding	-239	0	239	0	239
Payroll Taxes - Medicare	-35	0	35	0	35
Payroll Taxes - Medicare (employer share)	884	1033	149	1550	666
Payroll Taxes - Social Security	-150	0	150	0	150
Payroll Taxes - Social Security (employer share)	4401	4400	-1	6600	2199
Benevolence - Presbytery Unified Missions	0	0	0	0	0
Benevolence - other missions	0	0	0	0	0
Benevolence - theological	0	0	0	0	0
Benevolence - pastor	0	0	0	0	0
Presbytery Dues	0	1767	1767	2650	2650
Office Expense	3504	5333	1829	8000	4496
Witness and Service	0	333	333	500	500
Worship - maintenance - music contingency	0	1667	1667	2500	2500
Worship - maintenance - music equipment	722	1000	278	1500	778
Worship - Music	868	667	-201	1000	132
Worship - Worship Supplies	600	667	67	1000	400
Building & Grounds - Food & Kitchen & Custodial Supp	1441	867	-574	1300	-141
Building & Grounds - Maintenance	9630	6667	-2963	10000	370
Building & Grounds - Property Insurance	12812	12667	-145	19000	6188
Building & Grounds - Utilities	22499	26000	3501	39000	16501
Christian Education - Background Checks	35	333	298	500	465
Christian Education - Camps, rallies, and retreats	-100	333	433	500	600
Christian Education - Christian Education programs	1739	1333	-406	2000	261
Christian Education - Nursery	34	50	16	75	41

Category	Actual	YTD Budget	YTD Difference	Annual Budget	Difference
Christian Education - Vacation Bible School	650	400	-250	600	-50
Christian Education - Youth programs	1147	1133	-14	1700	553
Evangelism - Children's Ministries	24	333	309	500	476
Evangelism - Evangelism programs	51	667	616	1000	949
Congregational Care and Nurture	11	67	56	100	89
Bell Tower Expense	0	0	0	0	0
Nominating/Training	189	133	-56	200	11
Stewardship Expense	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Expense Categories Total	223278	235249	11971	352870	129592

Due to Funds Split between Checking & MMA Accounts

as of August 31, 2016

	Amount in Checking	Amount in MMA	Fund Total
Deferred Income - Pledges	\$ 9,999.98	\$ 40,000.00	\$ 49,999.98
Angel Quilts	\$ 905.78	\$ -	\$ 905.78
Angel Tree	\$ 54.58	\$ -	\$ 54.58
AV Fund	\$ 1,644.53	\$ 3,000.00	\$ 4,644.53
Bell Tower	\$ -	\$ 2,550.06	\$ 2,550.06
Cap Imp - NON-restricted	\$ 6,530.61	\$ 25,000.00	\$ 31,530.61
Cap Imp - RESTRICTED	\$ -	\$ 3,151.61	\$ 3,151.61
Card Ministry	\$ 499.76	\$ -	\$ 499.76
Diaconate Projects	\$ 49.46	\$ -	\$ 49.46
Donor Defined	\$ -	\$ 40,500.00	\$ 40,500.00
Evangelism Missions	\$ 425.00	\$ -	\$ 425.00
Godly Play	\$ 726.06	\$ -	\$ 726.06
Haiti	\$ 187.00	\$ -	\$ 187.00
Joy Gift Offering	\$ -	\$ -	\$ -
Labyrinth	\$ -	\$ 1,912.78	\$ 1,912.78
Malcolm	\$ 877.89	\$ 3,000.00	\$ 3,877.89
Matching Perm Funds Campaign	\$ -	\$ 10,000.00	\$ 10,000.00
Memorial Orchard	\$ 707.64	\$ 1,500.00	\$ 2,207.64
Music	\$ 1,987.73	\$ 5,000.00	\$ 6,987.73
Pentecost Offering	\$ 30.00	\$ -	\$ 30.00
Permanent Funds Ministry	\$ -	\$ 400.00	\$ 400.00
Poinsettias/Lillies	\$ 804.80	\$ -	\$ 804.80
Presbytery Disaster Assistance	\$ 9.38	\$ -	\$ 9.38
PW	\$ -	\$ -	\$ -
Souper Bowl Sunday	\$ -	\$ -	\$ -
Thanksgiving Baskets	\$ 1,557.07	\$ -	\$ 1,557.07
Transportation	\$ 3,163.22	\$ 15,000.00	\$ 18,163.22
Youth	\$ 2,162.41	\$ 4,000.00	\$ 6,162.41
Youth/Alt Wor	\$ 440.00	\$ 2,000.00	\$ 2,440.00
Youth/Music/Alt Wor	\$ 771.14	\$ 4,500.00	\$ 5,271.14

TEXAS PRESBYTERIAN FOUNDATION
 FPC Texarkana
 Summary Report of Transactions
 Period August 1, 2011 - August 31, 2016



Account Number	Account Name	Beginning Cost	Beginning Market Value	Contributions	Transfers	TPF Balanced Pooled Fund	Other Income	Cost Adjustments	Distributions	Change In Unrealized Gain/Loss	Realized Gain/Loss	Ending Cost	Ending Market Value
53791	FPC Texarkana - General Endowment Fund	\$ -	\$ -	\$ 26,962.50	\$ 0.01	\$ 5,997.07	\$ 22.89	\$ -	\$ -	\$ 5,985.75	\$ -	\$ 32,252.16	\$ 37,895.91
53792	FPC Texarkana - Capital Facilities Fund	\$ -	\$ -	\$ 66,510.05	\$ 0.01	\$ 13,895.87	\$ 62.48	\$ -	\$ -	\$ 14,666.22	\$ -	\$ 82,408.11	\$ 87,095.33
53798	FPC Texarkana - Programs, Mission, and Benevolence Fund	\$ -	\$ -	\$ 12,761.25	\$ 0.01	\$ 2,635.12	\$ 11.16	\$ -	\$ -	\$ 2,697.42	\$ -	\$ 15,427.54	\$ 18,124.96
53823	FPC Texarkana - Music Fund	\$ -	\$ -	\$ 7,689.43	\$ 0.01	\$ 1,547.46	\$ 7.08	\$ -	\$ -	\$ 1,556.63	\$ -	\$ 9,253.98	\$ 10,910.61
Total:		\$ -	\$ -	\$ 115,853.23	\$ 0.04	\$ 23,985.52	\$ 103.50	\$ -	\$ -	\$ 24,426.02	\$ -	\$ 139,341.79	\$ 163,767.81

Initial Amount Invested \$ 115,853.23
 Income Earned Since Inception \$ 23,488.56
 Subtotal \$ 139,341.79
 Unrealized Gains Since Inception \$ 24,426.02
 Total Value of TPF Funds \$ 163,767.81
 as of August 31, 2016