

SESSION AGENDA

First Presbyterian Church, Texarkana, Arkansas Thursday – October 20, 2016 – 5:00 p.m.

CALL TO ORDER

Rev. Dr. Susan M. Arnold

OPENING PRAYER & Study Questions

- 1) *The Bible's 'Yes' to Same-Sex Marriage* by Mark Achtemeier
 - a. Chapters 1 & 2

ADOPTION OF MINUTES

DIACONATE REPORT

Val Buster

TREASURER'S REPORT

Maggie Uzzell

CLERK'S REPORT

Sheila Moore

PASTOR'S REPORT

Susan M. Arnold

COMMITTEE REPORTS:

Stewardship Committee - Charles Morgan, Moderator

- 1) 2017 Budget
- 2) Quarterly Report – *Generation to Generation Endowment Fund (TPF)*

Personnel Committee – Cordell Klein, Moderator

- 1) Rebecca Johnson – increase time

Worship Committee – Remica Gray, Moderator

Nominating Committee – Charles Jackson, Moderator

- 1) Slate for 2019 Classes
 - a. Elder: Maggie Uzzell, Brenda Works, Martha Nell Richards, Taylor Sexton (youth elder serving a one year term)
 - b. Deacon: Susan Andrews, Lynn Jorgensen, John Quinn, Marty Flowers
 - c. Trustee: James Works

Evangelism Committee – Susan Morehead, Moderator

Christian Education Committee – Erin McCasland, Moderator

Property Committee - Reg Jackson, Moderator

- 1) Capital Improvement proposals (see 10/11/16 committee minutes)
- 2) The *Caring* Place

MISCELLANEOUS ITEMS

OLD BUSINESS

- 1) Report from the 115th Stated Presbyter meeting on October 15, 2016 @ First Presbyterian Church, Hope, AR.

NEW BUSINESS

- 1) Robert Gagnon's response to Achtemeier
 - a. found at: <http://www.robagnon.net/AchtemeierSubgroups.htm>
 - b. Gagnon's lecture a year ago at: (be aware of several 'break-in' ads)
https://www.youtube.com/watch?v=qN_CbmKfIKE
- 2) Officer Strategic Planning – Sunday, January 15, 2017 12:00 p.m. – 3:00 p.m.
 - a. Allyson Lewis will be leading our Strategic Planning session. She will be helping us hone our skills of setting goals and priorities for mission and ministry vs. simply managing tasks. To learn more about Allyson, go to <https://the7minutelife.com/meet-allyson/> Yep, she's John Arnold's boss.
- 3) Treasurer for 2017
- 4) Clerk for 2017

PRAYER OF DEDICATION AND BENEDICTION

**SESSION MINUTES
STATED MEETING SEPTEMBER 22, 2016**

The Session of the First Presbyterian Church, Texarkana, Arkansas, met in a Stated Meeting on Thursday, September 22, 2016, at 5:00 p.m. in the Library.

Elders present were Karen Flowers, Cordell Klein, Charles Morgan, Marshall Moore, Susan Morehead, Remica Gray, Brian Jackson, Reg Jackson, Marilyn McCullough, and Moderator Reverend Susan Arnold. Also present were Diaconate Moderator Val Buster, Tony Uzzell, and Clerk Sheila Moore.

Reverend Susan Arnold called the meeting to order, declared a quorum present, and gave the opening prayer and devotional.

MINUTES

The Session reviewed minutes from the Stated Meeting of August 18, 2016.

MOTION - was made by Charles Morgan and seconded by Brian Jackson to approve the minutes. The motion passed.

DIACONATE REPORT - Val Buster

Ms. Buster reported that the Diaconate is working on Thanksgiving baskets which will be delivered after 3:00 p.m. on November 20, 2016. The Community Garden needs raised beds for the next growing season which cost approximately \$50 to \$60 each.

TREASURER'S REPORT - Treasurer Maggie Uzzell

Reverend Susan Arnold reviewed the financial reports for the month ending August 31, 2016.

MOTION - was made by Cordell Klein and seconded by Brian Jackson to approve the financial reports. The motion passed.

CLERK'S REPORT - Clerk Sheila Moore

1. The Clerk reported that the Lord's Supper was served on September 4, 2016. Two home communions were served.
2. The Clerk reported the death of Cecil Pavey on September 17, 2016.
3. The Clerk presented an Application for Wedding Date Approval from Nancy Emerson and Charles Jackson for Sunday, November 20, 2016, at 12:30 p.m.
4. The Clerk presented a completed Wedding Application of AnnaBlair Solomon and Chap Williams for November 18 and 19, 2016. The application was approved at February session meeting pending completion of details.

MOTION - was made by Reg Jackson and seconded by Charles Morgan to approve the above Wedding requests of Nancy Emerson and Charles Jackson, and of AnnaBlair Solomon and Chap Williams. The motion passed.

5. The Clerk presented a request from Kathy Boyles for Use of Facilities by the Master Gardeners for a training class on October 25 - 28, 2016, from 7:00 a.m. until 3:00 p.m.

MOTION - was made by Marshall Moore and seconded by Marilyn McCullough to approve the above request. The motion passed.

6. The Clerk presented a request from the Presbyterian Women to have the Joy Gift Dinner on November 30, 2016. (This is a shift in date from the approved date of December 7, 2016).
7. The Clerk presented a request to change the date of the December Session meeting from December 22 to December 15.

MOTION - was made by Marshall Moore and seconded by Reg Jackson to approve the above date changes. The motion passed.

PASTORS' REPORT - Reverend Dr. Susan Arnold

Reverend Susan Arnold gave the Session a written report of her activities during the months of August - September. These included two home communions, member visitations at the hospitals and in homes, regular church activities and duties, and various community activities.

PERSONNEL COMMITTEE – Cordell Klein

Charles Morgan suggested Session move into executive session to discuss personnel matters. By common consent Session entered executive session at 5:25 p.m.

By common consent, Session moved out of executive session at 5:55 p.m.

- 1) Dr. Klein reported that Sarang Kang submitted her resignation as Christian Education Administrator effective September 19, 2016.

MOTION - was made by Cordell Klein and seconded by Marshall Moore to give visitor Tony Uzzell voice. The motion passed.

- 2) The Committee recommends that Arthur Ghere-Folse be appointed interim Christian Education Administrator effective September 20, 2016, for twenty (20) hours per week in addition to his part time duties as Director of Music and Organist to be re-evaluated no later than December 20, 2016.

MOTION - from the Personnel Committee to approve the appointment of Arthur Ghere-Folse as interim Christian Education Administrator

effective September 20, 2016, for 20 hours per week in addition to his part time duties as Director of Music and Organist. Said position will be re-evaluated no later than December 20, 2016. The motion passed.

WORSHIP COMMITTEE - Remica Gray, Moderator

Remica Gray reported that the Worship Committee recommends:

1. That the Advent Taizé services take place from 8:45-9:15 on Sunday mornings during the four Sundays in Advent, rather than on Sunday evenings, in the hopes that this time will be more convenient for those who wish to attend. The services would be on November 27, December 4, December 11, and December 18.
2. That there be one Christmas Eve service at 5:30pm and that the late service not take place this year, since Christmas Day falls on a Sunday.
3. That All Saints' Day be observed on October 30 and the usual practice of remembering by name all those church members who have died since last year's All Saints' Day be continued with the ringing of a chime or bell after each name.
4. That the following be asked to carry the banners and lead the candle-lighting liturgy during Advent – Angel Quilts, Sharing Place, Card Ministry, Choir; and on Christmas eve for candle-lighting liturgy, Nancy Emerson and Charles Jackson.
5. That Communion be served by intinction on October 2, 2016, in observance of World Communion Sunday.

MOTION - from the Worship Committee to approve the above requests. The motion passed.

NOMINATING COMMITTEE - Randy Lacy, Moderator

Reverend Susan Arnold reported that the Committee is working on the officer slate for the Class of 2019.

EVANGELISM COMMITTEE - Susan Morehead, Moderator

Ms. Morehead reported that Parents' Night Out will be held in December.

CHRISTIAN EDUCATION COMMITTEE - Erin McCasland, Moderator

No report.

PROPERTY COMMITTEE - Reg Jackson, Moderator

Mr. Jackson reported that the committee had no action items.

STEWARDSHIP COMMITTEE - Charles Morgan, Moderator

Mr. Morgan presented the partial 2017 Budget without personnel figures or projected income for information purposes only.

MISCELLANEOUS ITEMS

Remica Gray requests the use of 22 chairs for the upcoming symphony concert to be picked up on October 13, and returned on October 17. Further, she would request the use of 30 chairs and one platform for the Christmas concert, picking them up on December 9 and returning them December 12.

MOTION - was made by Charles Morgan and seconded by Brian Jackson to approve the above request. The motion passed.

OLD BUSINESS

1. Report of Presbytery meeting on Saturday, August 20, at Keatchi Presbyterian Church in Keatchi, LA, by Rev. Susan Arnold.
2. The *Supervised Practice of Ministry* Congregation Application has been submitted to Austin Seminary.

NEW BUSINESS

1. Rev. Susan Arnold will attend the 115th Stated Presbytery Meeting on October 15, 2016, at First Presbyterian Church, Hope, Arkansas. A Commissioner will be sought to attend.
2. A Congregational Meeting was scheduled by common consent for October 16, 2016, for the purpose of electing the officer slate for the Class of 2019.

PRAYER OF DEDICATION AND BENEDICTION.

Sheila Moore closed the meeting with prayer.

Reverend Susan Arnold, Moderator

Sheila Moore, Clerk of Session

FIRST PRESBYTERIAN CHURCH			
2017 Budget Proposal			
	2016	2017	
	Budget	Budget	Increase
			<i>(Amount)</i>
INCOME			
Pledges	\$ 232,080	\$ 232,080	\$ -
Plate--projected	75,000	75,000	0
Other Income (undesignated)	15,000	15,000	0
Other Income (designated)	\$ -	\$ -	\$ -
Total projected income	\$ 322,080	\$ 322,080	\$ -
SALARIES & EMPL. BENEFITS			
Full-time Clergy-Salary	\$ 44,659	\$ 46,446	\$ 1,787
Clergy self-employment tax reimb	5,315	5,528	213
Clergy-housing & utility allowance	19,105	19,105	0
Clergy-403(b) deferred compensation	5,219	5,219	0
Clergy-continuing education	2,880	2,880	0
Clergy-professional expense	2,400	2,400	0
Clergy-auto allowance	2,960	2,960	0
Clergy-health insurance	16,242	16,652	411
Clergy-death/disability insurance	706	724	18
Clergy-annuity	7,768	7,964	197
Clergy-dental insurance	\$ 1,632	\$ 1,632	\$ -
Total Clergy Sal&EB	108,885	111,510	\$ 2,625
Dir of Christian Ed/Youth-Salary	\$ 30,791	\$ -	\$ (30,791)
Dir of Christian Ed/Youth--health insurance	10,120	0	(10,120)
Dir of Christian Ed/Youth-death\disability ins	308	0	(308)
Dir of Christian Ed/Youth--annuity	0	0	0
Dir of Christian Ed/Youth--continuing education	1,000	0	(1,000)
Dir of Christian Ed/Youth-Mileage Reimbursement	0	0	0
Dir of Christian Education-Professional Expenses	\$ 1,000	\$ -	\$ (1,000)
Total CE/Youth Sal&EB	\$ 43,219	\$ -	\$ (43,219)
Organist/ Choir director-Salary	\$ 26,500	\$ -	\$ (26,500)
Total Part Time Org/Choir Dir Sal&EB	\$ 26,500	\$ -	\$ (26,500)

FIRST PRESBYTERIAN CHURCH			
2017 Budget Proposal			
	2016	2017	
	Budget	Budget	Increase
Dir of Christian Ed & Music - Salary	\$ -	\$ 43,667	\$ 43,667
Dir of Christian Ed & Music - health insurance	0	10120	10120
Dir of Christian Ed & Music - death\disability ins	0	1470	1470
Dir of Christian Ed & Music - annuity	0	0	0
Dir of Christian Ed & Music - continuing education	0	750	750
Dir of Christian Ed & Music - Mileage Reimbursement	0	0	0
Dir of Christian Ed & Music - Professional Expenses	\$ -	\$ 750	\$ 750
Total CE/Music Sal&EB	\$ -	\$ 56,757	\$ 56,757
Administrative Assistant-Salary @ 32 hours	\$ 16,150	\$ 26,874	\$ 10,724
Administrative Asst--health insurance	0	10,120	10,120
Administrative Asst-death/disability insurance	0	1,084	1,084
Administrative Asst--annuity	0	0	0
Administrative Asst-auto allowance	\$ 400	\$ -	\$ (400)
Total Part Time Adm. Asst. Sal&EB	\$ 16,550	\$ 38,078	\$ 21,528
Custodian-Salary	\$ 28,565	\$ 29,708	\$ 1,143
Custodian--health insurance	10,120	10,120	0
Custodian-death/disability insurance	298	290	(8)
Custodian-dental insurance	450	443	(7)
Custodian--annuity	3,202	3,317	115
Custodian-auto allowance	\$ 800	\$ 800	\$ -
Total Custodian Sal&EB	\$ 43,435	\$ 44,678	\$ 1,243
Nursery-Salary	\$ 2,400	\$ 2,496	\$ 96
Nursery Coordinator-Stipend	1,251	1,301	50
Nursery-health insurance	0	0	0
Nursery-death/disability ins	0	0	0
Nursery-annuity	0	0	0
Nursery-continuing education	\$ -	\$ -	\$ -
Total Part Time Nursery Sal&EB	\$ 3,651	\$ 3,797	\$ 146
Other Employee Benefits			
Contingency Expenses	\$ 1,350	\$ 1,350	\$ -
Workers' compensation insurance	2,700	2,808	108
Social Security (employer share)	6,600	6,864	264
Medicare (employer share)	1,550	1,612	62
Miscellaneous employee benefits	\$ 2,300	\$ 2,300	\$ -
Total Other EB	\$ 14,500	\$ 14,934	\$ 434
Total Employee Benefits	\$ 256,740	\$ 269,753	\$ 13,013

FIRST PRESBYTERIAN CHURCH			
2017 Budget Proposal			
	2016	2017	
	Budget	Budget	Increase
OPERATING EXPENSES			
Benevolence--Presbytery Unified Missions	0	0	0
Benevolence--Other missions	0	0	0
Benevolence - theological	0	0	0
Benevolence - pastor	0	0	0
Presbytery dues	2,650	2,650	0
Office expense	8,000	6,000	(2,000)
Witness and service	500	500	0
Worship			
Worship supplies	1,000	1,000	0
Music	1,000	2,000	1,000
Music Equipment/Instrument Maintenance	0	4,000	4,000
Maintenance - music equipment	1,500	0	(1,500)
Maintenance - Music - Contingency	2,500	0	(2,500)
Building & Grounds			
Maintenance	10,000	14,000	4,000
Property insurance	19,000	19,000	0
Utilities	39,000	34,000	(5,000)
Food & kitchen & Custodial Supplies	1,300	2,500	1,200
Christian Education			
Christian education	2,000	0	(2,000)
Adult/Whole Church Programs	0	750	750
Childrens Programs	0	1,000	1,000
Youth programs	1,700	1,500	(200)
Vacation Bible school	600	600	0
Camps, rallies, and retreats	500	500	0
Nursery	75	75	0
Background Checks	500	500	0
Evangelism			
Evangelism	1,000	1,000	0
Children's Ministries	500	500	0
Congregational care and nurture	100	100	0
Bell tower expense	0	0	0
Nominating/training	200	200	0
Stewardship Expense	0	0	0
Total Operating Expenses	\$ 93,625	\$ 92,375	\$ (1,250)
TOTAL EXPENSES	\$ 350,365	\$ 362,128	\$ 11,763
Total Budget Surplus (Deficit)			

Due to Funds Split between Checking & MMA Accounts

as of September 30, 2016

	Amount in Checking	Amount in MMA	Fund Total
Deferred Income - Pledges	\$ 9,999.98	\$ 40,000.00	\$ 49,999.98
Angel Quilts	\$ 905.78	\$ -	\$ 905.78
Angel Tree	\$ 54.58	\$ -	\$ 54.58
AV Fund	\$ 1,644.53	\$ 3,000.00	\$ 4,644.53
Bell Tower	\$ -	\$ 2,550.06	\$ 2,550.06
Cap Imp - NON-restricted	\$ 6,032.28	\$ 25,000.00	\$ 31,032.28
Cap Imp - RESTRICTED	\$ -	\$ 3,151.61	\$ 3,151.61
Card Ministry	\$ 499.76	\$ -	\$ 499.76
Diaconate Projects	\$ 49.46	\$ -	\$ 49.46
Donor Defined	\$ -	\$ 40,500.00	\$ 40,500.00
Evangelism Missions	\$ 425.00	\$ -	\$ 425.00
Godly Play	\$ 726.06	\$ -	\$ 726.06
Haiti	\$ 227.00	\$ -	\$ 227.00
Joy Gift Offering	\$ -	\$ -	\$ -
Labyrinth	\$ -	\$ 1,912.78	\$ 1,912.78
Malcolm	\$ 877.89	\$ 3,000.00	\$ 3,877.89
Matching Perm Funds Campaign	\$ -	\$ 10,000.00	\$ 10,000.00
Memorial Orchard	\$ 707.64	\$ 1,500.00	\$ 2,207.64
Music	\$ 2,217.73	\$ 5,000.00	\$ 7,217.73
Pentecost Offering	\$ 30.00	\$ -	\$ 30.00
Permanent Funds Ministry	\$ -	\$ 400.00	\$ 400.00
Poinsettias/Lillies	\$ 804.80	\$ -	\$ 804.80
Presbytery Disaster Assistance	\$ -	\$ -	\$ -
PW	\$ -	\$ -	\$ -
Souper Bowl Sunday	\$ -	\$ -	\$ -
Thanksgiving Baskets	\$ 1,557.07	\$ -	\$ 1,557.07
Transportation	\$ 3,017.42	\$ 15,000.00	\$ 18,017.42
Youth	\$ 2,246.93	\$ 4,000.00	\$ 6,246.93
Youth/Alt Wor	\$ 440.00	\$ 2,000.00	\$ 2,440.00
Youth/Music/Alt Wor	\$ 771.14	\$ 4,500.00	\$ 5,271.14



TEXAS PRESBYTERIAN FOUNDATION
 FPC Texarkana
 Summary Report of Transactions
 Period August 1, 2011 - September 30, 2016

Account Number	Account Name	Beginning Cost	Beginning Market Value	Contributions	Transfers	TPF Balanced Pooled Fund	Other Income	Cost Adjustments	Distributions	Change in Unrealized Gain/Loss	Realized Gain/Loss	Ending Cost	Ending Market Value
53791	FPC Texarkana - General Endowment Fund			26,862.50	0.01	5,472.64	23.83			5,462.21		32,368.88	37,821.19
53792	FPC Texarkana - Capital Facilities Fund			68,510.05	0.01	14,107.94	65.70			14,890.66		82,663.70	97,574.36
53793	FPC Texarkana - Programs, Mission, and Benevolence Fund			12,781.25	0.01	2,685.79	11.78			2,785.08		15,478.83	18,213.91
53823	FPC Texarkana - Music Fund			7,693.43	0.01	1,575.09	7.44			1,679.39		9,284.97	10,954.36
Total:		\$ -	\$ -	\$ 115,853.23	\$ 0.04	\$ 23,844.46	\$ 108.75	\$ -	\$ -	\$ 24,767.34	\$ -	\$ 139,806.48	\$ 164,573.82

Initial Amount Invested \$ 115,853.23
 Income Earned Since Inception \$ 23,953.25
 Subtotal \$ 139,806.48
 Unrealized Gains Since Inception \$ 24,767.34
 Total Value of TPF Funds \$ 164,573.82
 as of September 30, 2016

Monthly Financial Highlights - September 2016

	September Actual	September Budget	YTD Actual	YTD Budget
Income	\$ 20,963	\$ 26,840	\$ 311,334	\$ 241,560
Expense	\$ 26,051	\$ 29,407	\$ 249,414	\$ 264,656
Net Gain (Loss)	\$ (5,088)	\$ (2,567)	\$ 61,920	\$ (23,096)

Texas Presbyterian Foundation Funds

Initial Amount Invested	\$ 115,853.23
Income Earned Since Inception	\$ 23,953.25
Subtotal	\$ 139,806.48
Unrealized Gains Since Inception	\$ 24,767.34
Total Value of TPF Funds	\$ 164,573.82

2016 Budget

Between 01/01/2016 and 09/30/2016

INCOME CATEGORIES

Category	Actual	YTD Budget	YTD Difference	Annual Budget	Difference
Pledges	198983	174060	24923	232080	-33097
Plate	71421	56250	15171	75000	-3579
Other Income	40930	11250	29680	15000	25930
Income Categories Total	311334	241560	69774	322080	-10746

EXPENSE CATEGORIES

Category	Actual	YTD Budget	YTD Difference	Annual Budget	Difference
Clergy - 403(b) deferred compensation	3429	4037	608	5383	1954
Clergy - Wages	36041	34541	-1500	46055	10014
Clergy - Housing & Utilities	15805	14777	-1028	19702	3897
Clergy - Continuing Education Expense	1791	2228	437	2970	1179
Clergy - Health Insurance	11383	11793	410	15724	4341
Clergy - Death/Disability	518	552	34	736	218
Clergy - Dental Insurance	1283	1224	-59	1632	349
Clergy - Reimb Self Emp Tax	4400	4177	-223	5569	1169
Clergy - Professional Expense	856	1856	1000	2475	1619
Clergy - Mileage Reimbursement	1737	2290	553	3053	1316
Clergy - Annuity	5970	6068	98	8091	2121
Dir of Christian Ed - annuity	0	0	0	0	0
Dir of Christian Ed - continuing education expense	633	750	117	1000	367
Dir of Christian Ed - death/disability insurance	197	231	34	308	111
Dir of Christian Ed - mileage reimbursement	0	0	0	0	0
Dir of Christian Ed - health insurance	6747	7590	843	10120	3373
Dir of Christian Ed - Salary	23024	23093	69	30791	7767
Dir of Christian Ed - professional expense	1014	750	-264	1000	-14
Organist/Choir Director - Salary	20514	19875	-639	26500	5986
Admin Asst - annuity	0	0	0	0	0
Admin Asst - death/disability insurance	0	0	0	0	0
Admin Asst - health insurance	0	0	0	0	0
Admin Asst - mileage reimbursement	0	300	300	400	400
Admin Asst - salary	10877	12113	1236	16150	5273
Custodian - annuity	1891	2402	511	3202	1311
Custodian - death/disability insurance	196	224	28	298	102

Category	Actual	YTD Budget	YTD Difference	Annual Budget	Difference
Custodian - dental insurance	296	338	42	450	154
Custodian - health insurance	6912	7590	678	10120	3208
Custodian - mileage reimbursement	633	600	-33	800	167
Custodian - salary	21403	21424	21	28565	7162
Nursery - coordinator stipend	936	938	2	1251	315
Nursery - salary	1873	1800	-73	2400	527
Other Benefit - Contingency Expenses - employee benefits	0	1013	1013	1350	1350
Other Benefit - Miscellaneous employee benefits (bonus)	0	1725	1725	2300	2300
Other Benefit - Workers Compensation Insurance	-17	2025	2042	2700	2717
Payroll Taxes - AR Withholding	523	0	-523	0	-523
Payroll Taxes - Federal Withholding	239	0	-239	0	-239
Payroll Taxes - Medicare	18	0	-18	0	-18
Payroll Taxes - Medicare (employer share)	884	1163	279	1550	666
Payroll Taxes - Social Security	78	0	-78	0	-78
Payroll Taxes - Social Security (employer share)	5306	4950	-356	6600	1294
Benevolence - other missions	0	0	0	0	0
Benevolence - pastor	0	0	0	0	0
Benevolence - Presbytery Unified Missions	0	0	0	0	0
Benevolence - theological	0	0	0	0	0
Presbytery Dues	0	1988	1988	2650	2650
Office Expense	3821	6000	2179	8000	4179
Witness and Service	0	375	375	500	500
Worship - maintenance - music contingency	0	1875	1875	2500	2500
Worship - maintenance - music equipment	722	1125	403	1500	778
Worship - Music	868	750	-118	1000	132
Worship - Worship Supplies	600	750	150	1000	400
Building & Grounds - Food & Kitchen & Custodial Supp	1864	975	-889	1300	-564
Building & Grounds - Maintenance	10154	7500	-2654	10000	-154
Building & Grounds - Property Insurance	14368	14250	-118	19000	4632
Building & Grounds - Utilities	25823	29250	3427	39000	13177
Christian Education - Background Checks	35	375	340	500	465
Christian Education - Camps, rallies, and retreats	158	375	217	500	342
Christian Education - Christian Education programs	1606	1500	-106	2000	394
Christian Education - Nursery	34	56	22	75	41

Category	Actual	YTD Budget	YTD Difference	Annual Budget	Difference
Christian Education - Vacation Bible School	650	450	-200	600	-50
Christian Education - Youth programs	1001	1275	274	1700	699
Evangelism - Children's Ministries	50	375	325	500	450
Congregational Care and Nurture	22	75	53	100	78
Evangelism - Evangelism programs	56	750	694	1000	944
Bell Tower Expense	0	0	0	0	0
Nominating/Training	189	150	-39	200	11
Stewardship Expense	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Expense Categories Total	249414	264656	15242	352870	103456

BUILDING AND GROUNDS COMMITTEE
First Presbyterian Church, Texarkana, AR
October 11, 2016

Members Present

Reg. Jackson – Moderator; John Wesley, Brian Jackson, Corey Sharp, Dan Boyles, Susan Arnold
– pastor

The *Building & Grounds Committee* met at First Presbyterian Church in Texarkana, Arkansas on Tuesday, October 11, 2016.

The meeting was called to order by Moderator Jackson at 5:15 p.m. with prayer.
A quorum was determined present.
The agenda was received and accepted by acclamation.

OLD BUSINESS

Moderator Jackson proceeded by informing the committee that carpets in the Fellowship Hall, the Education Building, and the west end of the Sanctuary were cleaned by K & J Cleaners. Total was approximately \$800.

John Wesley reported that the sprinkler system in the Orchard received an addition of 4 more heads which will hit the wide parts of the 4 sides. The four original heads were adjusted so as not to waste water by hitting the street. Cost was \$350.

NEW BUSINESS

John Wesley reported that SWEPCO will place an electric pole in the Orchard for hooking up a sprinkler timer (at no cost to FPC). A request for suggestions of an electrician was made. Either Artex or Nance electric were recommended.

Moderator Jacksons reported that K & J Cleaners will be cleaning the Annex carpet (the large area in the Sharping Place) on Tuesday, October 18. Cost is \$300.

A bid was presented by Reg Jackson from Metro Supply & Service for replacing two commodes, two sinks, cut offs, supplies, and labor for the old Law Offices in the ECHO building. Bid is \$1545.

Since we are envisioning rental of this portion of the ECHO building in the near future, recommendations were made regarding the items in the Caring Place:

- 1) Electronics be sent to the prison recycling center
- 2) A resale/thrift shop be contacted to come pick up what they want, and the rest be disposed of
- 3) Clean and replace the lighting fixtures and bulbs

A bid was presented by Moderator Jackson for the design, construction, and placement of a gate by the outside entrance to the 2nd level of the elevator. The design has a frame which will support the gate rather than bolting the gate into the mortar. A wire mesh will be placed on the back side

of the gate – the side facing the building. The door latch will be a handle style which locks with a key. This will be unlocked when the church is open. Total bid is \$4500.

A concern was raised that anyone using the door from the 2nd Floor or coming out of the elevator **must** be able to exit the gate in case of fire.

A bid was presented by John Wesley for the installation of a sprinkler system between the Sanctuary and the Fellowship Hall which would be tied into the water meter, a timer with underground conduit and electrical tie-in, and Zoysia grass sod @ \$200/pallet for entire area (approx. 8 to 10 pallets). Total bid for entire project is approximately \$5,450.

Corey Sharp raised the need for renting scaffolding for a weekend in order to install LED bulbs in the Sanctuary. A member of the congregation has offered to pay for the rental. The B & G committee should procure a crew for the project. John Wesley will get some bids for having this entire project done out of house.

Saturday, December 3, 2016 is the date determined for Fall Clean-Up.

Recommendation – By consensus, the Building & Grounds committee requests accessing up to \$15,000 for the completion of the above projects; monies to be taken from the \$40,000 gifted to the church by an anonymous donor in 2015.

The committee was adjourned by common consent at 6:46 p.m.

Susan Arnold, Acting Clerk