

SESSION AGENDA

First Presbyterian Church, Texarkana, Arkansas
Thursday – June 22, 2017 – 5:00 p.m.

CALL TO ORDER

Rev. Dr. Susan M. Arnold

OPENING PRAYER

ADOPTION OF MINUTES

DIACONATE REPORT

Val Buster

TREASURER'S REPORT

Maggie Morgan

CLERK'S REPORT

Sheila Moore

PASTOR'S REPORT

Susan M. Arnold

COMMITTEE REPORTS:

Evangelism Committee – Susan Morehead, Moderator

Christian Education Committee – Maggie Morgan, Moderator

Property Committee - Reg Jackson, Moderator

Stewardship Committee - Mona Fomby, Moderator

Worship Committee – Remica Gray, Moderator

Nominating Committee – Randy Lacy, Moderator

Personnel Committee – Charles Morgan, Moderator

MISCELLANEOUS ITEMS

OLD BUSINESS

- 1) Audit – Date to be determined
- 2) Contracting with Michael Vinson for Congregational Long-Range Planning - \$10,000
 - a. Initial “listening” session (i.e. fact-finding) with a designated, representative committee - \$1000 to be paid by Presbytery
 - b. Subsequent full process – should we and Michael choose to move forward - \$9000

- i. \$1500 to be paid by Presbytery
- ii. \$2500 from an anonymous donor
- iii. \$5000 paid by FPC

NEW BUSINESS

- 1) Report from the Stated Presbytery Meeting held Saturday, June 10, 2017, @ FPC, Homer, LA.

PRAYER OF DEDICATION AND BENEDICTION

Budget Vs. Actual Report

Printed: 06/19/2017

2017 Budget

Between 01/01/2017 and 05/31/2017

INCOME CATEGORIES

Category	Actual	YTD Budget	YTD Difference	Annual Budget	Difference
2017 Pledges	81676	92550	-10874	222120	-140444
Plate	28717	31250	-2533	75000	-46283
Other Income	905	6250	-5345	15000	-14095
Income Categories Total	111298	130050	-18752	312120	-200822

EXPENSE CATEGORIES

Category	Actual	YTD Budget	YTD Difference	Annual Budget	Difference
Clergy - 403(b) deferred compensation	2000	2175	175	5219	3219
Clergy - Wages	18650	18608	-42	44659	26009
Clergy - Housing & Utilities	8083	7960	-123	19105	11022
Clergy - Continuing Education Expense	1058	1200	142	2880	1822
Clergy - Health Insurance	7042	6768	-274	16242	9200
Clergy - Death/Disability	287	294	7	706	419
Clergy - Dental Insurance	680	680	0	1632	952
Clergy - Reimb Self Emp Tax	2249	2215	-34	5315	3066
Clergy - Professional Expense	1129	1000	-129	2400	1271
Clergy - Mileage Reimbursement	1398	1233	-165	2960	1562
Clergy - Annuity	3162	3237	75	7768	4606
Dir of Christian Ed - annuity	0	0	0	0	0
Dir of Christian Ed - continuing education expense	0	0	0	0	0
Dir of Christian Ed - death/disability insurance	367	0	-367	0	-367
Dir of Christian Ed - mileage reimbursement	0	0	0	0	0
Dir of Christian Ed - Dental Insurance	0	0	0	0	0
Dir of Christian Ed - health insurance	3498	0	-3498	0	-3498
Dir of Christian Ed - Salary	-110	0	110	0	110
Dir of Christian Ed - professional expense	18	0	-18	0	-18
Organist/Choir Director - Salary	4690	0	-4690	0	-4690
Dir of Christian Ed/Music - salary	12286	17495	5209	41988	29702
Dir of Christian Ed/Music - health insurance	2332	4217	1885	10120	7788
Dir of Christian Ed/Music - death/disability insurance	245	613	368	1470	1225
Dir of Christian Ed/Music - Dental Insurance	0	0	0	0	0

Category	Actual	YTD Budget	YTD Difference	Annual Budget	Difference
Dir of Christian Ed/Music - continuing education expense	0	313	313	750	750
Dir of Christian Ed/Music - professional expense	86	313	227	750	664
Admin Asst - annuity	0	0	0	0	0
Admin Asst - death/disability insurance	412	452	40	1084	672
Admin Asst - health insurance	4661	4217	-444	10120	5459
Admin Asst - mileage reimbursement	0	0	0	0	0
Admin Asst - salary	9875	10400	525	24960	15085
Custodian - annuity	1351	1330	-21	3191	1840
Custodian - death/disability insurance	123	121	-2	290	167
Custodian - dental insurance	185	185	0	443	258
Custodian - health insurance	5830	4217	-1613	10120	4290
Custodian - mileage reimbursement	1732	333	-1399	800	-932
Custodian - salary	11124	11902	778	28565	17441
Nursery - coordinator stipend	520	520	0	1248	728
Nursery - salary	988	2233	1245	5359	4371
Other Benefit - Contingency Expenses - employee benefits	0	0	0	0	0
Other Benefit - Miscellaneous employee benefits (bonus)	0	833	833	2000	2000
Other Benefit - Workers Compensation Insurance	-106	646	752	1550	1656
Payroll Taxes - Medicare (employer share)	0	375	375	900	900
Payroll Taxes - Social Security (employer share)	3224	2958	-266	7100	3876
Benevolence - other missions	0	0	0	0	0
Benevolence - pastor	19	0	-19	0	-19
Benevolence - Presbytery Unified Missions	0	0	0	0	0
Benevolence - theological	0	0	0	0	0
Presbytery Dues	0	1142	1142	2741	2741
Office Expense	2681	2708	27	6500	3819
Witness and Service	0	208	208	500	500
Worship - Music	876	833	-43	2000	1124
Worship - Music Equipment/Instrument Maintenance	0	1667	1667	4000	4000
Worship - Worship Supplies	346	417	71	1000	654
Building & Grounds - Food & Kitchen & Custodial Supp	2718	1042	-1676	2500	-218
Building & Grounds - Maintenance	8535	5833	-2702	14000	5465
Building & Grounds - Property Insurance	7781	7917	136	19000	11219
Building & Grounds - Utilities	13717	14167	450	34000	20283

4

Category	Actual	YTD Budget	YTD Difference	Annual Budget	Difference
Christian Education - Background Checks	70	208	138	500	430
Christian Education - Camps, rallies, and retreats	0	208	208	500	500
Christian Education - Nursery	84	31	-53	75	-9
Christian Education - Vacation Bible School	198	250	52	600	402
Christian Education - Youth programs	1005	625	-380	1500	495
Christian Education - Adult/Whole Church programs	422	333	-89	800	378
Christian Education - Childrens programs	56	333	277	800	744
Evangelism - Evangelism programs	200	417	217	1000	800
Evangelism - Children's Ministries	50	208	158	500	450
Congregational Care and Nurture	0	42	42	100	100
Bell Tower Expense	0	0	0	0	0
Nominating/Training	289	83	-206	200	-89
Stewardship Expense	0	0	0	0	0
Expense Categories Total	148117	147715	-402	354510	206393

5

Due to Funds Split between Checking & MMA Accounts

as of May 31, 2017

	Amount in Checking	Amount in MMA	Fund Total
Deferred Income - Pledges	\$ -	\$ 40,000.00	\$ 40,000.00
Angel Quilts	\$ 1,291.63	\$ -	\$ 1,291.63
Angel Tree	\$ 254.58	\$ -	\$ 254.58
AV Fund	\$ 2,644.53	\$ 3,000.00	\$ 5,644.53
Bell Tower	\$ 150.00	\$ 2,550.06	\$ 2,700.06
Cap Imp - NON-restricted	\$ (10,161.68)	\$ 25,000.00	\$ 14,838.32
Cap Imp - RESTRICTED	\$ -	\$ 3,151.61	\$ 3,151.61
Card Ministry	\$ 810.71	\$ -	\$ 810.71
Community Garden	\$ 773.54	\$ -	\$ 773.54
Diaconate Projects	\$ 176.71	\$ -	\$ 176.71
Donor Defined	\$ -	\$ 40,500.00	\$ 40,500.00
Evangelism Missions	\$ 425.00	\$ -	\$ 425.00
Godly Play	\$ 726.06	\$ -	\$ 726.06
Haiti	\$ 413.00	\$ -	\$ 413.00
Joy Gift Offering	\$ -	\$ -	\$ -
Labyrinth	\$ -	\$ 1,912.78	\$ 1,912.78
Malcolm	\$ (889.27)	\$ 3,000.00	\$ 2,110.73
Matching Perm Funds Campaign	\$ -	\$ 10,000.00	\$ 10,000.00
Memorial Orchard	\$ 405.60	\$ 1,500.00	\$ 1,905.60
Music	\$ 2,202.92	\$ 5,000.00	\$ 7,202.92
Pentecost Offering	\$ 30.00	\$ -	\$ 30.00
Permanent Funds Ministry	\$ -	\$ 400.00	\$ 400.00
Poinsettias/Lillies	\$ 1,824.74	\$ -	\$ 1,824.74
PW	\$ -	\$ -	\$ -
Souper Bowl Sunday	\$ -	\$ -	\$ -
Thanksgiving Baskets	\$ 916.47	\$ -	\$ 916.47
Transportation	\$ 1,896.70	\$ 15,000.00	\$ 16,896.70
Youth	\$ 597.63	\$ 4,000.00	\$ 4,597.63
Youth/Alt Wor	\$ 866.14	\$ 6,500.00	\$ 7,366.14
Grand Totals	\$ 5,355.01	\$ 161,514.45	\$ 166,869.46

6

Monthly Financial Highlights - May 2017

	May Actual	May Budget	YTD Actual	YTD Budget
Income	\$ 14,698	\$ 26,010	\$ 111,298	\$ 130,050
Expense	\$ 25,632	\$ 29,545	\$ 148,117	\$ 147,715
Net Gain (Loss)	\$ (10,934)	\$ (3,535)	\$ (36,819)	\$ (17,665)

Bank Account Balances

Checking Account Balance \$ 121,678
as of May 31, 2017

Money Market Account Balance \$ 275,434
as of May 31, 2017

Texas Presbyterian Foundation Funds

Initial Amount Invested	\$ 115,853.23
Income Earned Since Inception	\$ 27,747.95
Subtotal	<u>\$ 143,601.18</u>
Unrealized Gains Since Inception	<u>\$ 32,659.71</u>
Total Value of TPF Funds as of May 31, 2017	\$ 176,260.89

TEXAS PRESBYTERIAN FOUNDATION
 FPC Texarkana
 Summary Report of Transactions
 Period August 1, 2011 - May 31, 2017



Account Number	Account Name	Beginning Cost	Beginning Market Value	Contributions	Transfers	TPF Balanced Pooled Fund	Other Income	Cost Adjustments	Distributions	Change In Unrealized Gain/Loss	Realized Gain/Loss	Ending Cost	Ending Market Value
53791	FPC Texarkana - General Endowment Fund	\$ -	\$ -	\$ 26,862.50	\$ 0.01	\$ 6,528.66	\$ 40.07	\$ -	\$ -	\$ 7,276.44	\$ -	\$ 33,231.23	\$ 40,507.67
53792	FPC Texarkana - Capital Facilities Fund	\$ -	\$ -	\$ 66,510.05	\$ 0.01	\$ 16,316.50	\$ 107.61	\$ -	\$ -	\$ 19,571.56	\$ -	\$ 84,934.17	\$ 104,505.72
53793	FPC Texarkana - Programs, Mission, and Benevolence Fund	\$ -	\$ -	\$ 12,781.25	\$ 0.01	\$ 3,096.70	\$ 19.76	\$ -	\$ -	\$ 3,605.94	\$ -	\$ 15,887.72	\$ 19,503.66
53823	FPC Texarkana - Music Fund	\$ -	\$ -	\$ 7,639.43	\$ 0.01	\$ 1,826.48	\$ 12.14	\$ -	\$ -	\$ 2,205.78	\$ -	\$ 9,538.06	\$ 11,743.84
Total		\$ -	\$ -	\$ 115,853.23	\$ 0.04	\$ 27,668.33	\$ 179.58	\$ -	\$ -	\$ 32,659.71	\$ -	\$ 143,601.18	\$ 176,260.89

Initial Amount Invested \$ 115,853.23
 Income Earned Since Inception \$ 27,747.95
 Subtotal \$ 143,601.18
 Unrealized Gains Since Inception \$ 32,659.71
 Total Value of TPF Funds \$ 176,260.89
 as of May 31, 2017

First Presbyterian Church
Christian Education Committee
Minutes
6/4/2017

Members Present: Maggie Morgan, Stephanie Jackson, Aimee Gilliland, Jeanie Sexton, Susan Morehead, Arthur Ghere-Folse

Visitors Present: Dee Diaz

The Christian Education Committee was called to order at 12:25 pm by Moderator Maggie Morgan.

The minutes of the previous meeting were read and approved as written.

Unfinished Business –

- Arthur reported that VBS plans are underway. He said they are working on decorations. Maggie Morgan asked when volunteers would be recruited as VBS is only 7 weeks away. Arthur said they will work on volunteers later (a week or two before VBS) as that's what this church usually does (as Susan Morehead agreed with this). The curriculum kit is here. A partial supply wish list was published in the June newsletter. A full list will be published in the July newsletter. Susan Morehead said that the Evangelism committee will work on getting a sign to advertise VBS made. Arthur will also look into boosting an ad for VBS on the church Facebook page. Arthur also said for that week, we would move FNS from Wednesday to Friday and have a VBS closing ceremony in place of regular FNS studies/activities.
- The youth t-shirt fundraiser is still going on. Arthur said that he will probably run the sale for a couple of weeks more.
- Family Camp is June 23-25, 2017. Betty Anthony has put out the sign-up sheet.
- Because of summer teacher and child shortages and a new adult class, the 3rd-4th grade rotation class will be combined with the Youth class for the remainder of the summer.
- Rally Day is August 27. That is the day for Sunday School classes to change. Beginning on that day, we will have 3 children's Sunday school classes, not counting the nursery. Kindergarten through 4th grade, 5th grade through 8th grade, and 9th grade through 12th grade.
- CLICK Wednesday activities were published in the newsletter. There will be no CLICK choir practice this summer. Each week, the CLICK kids will work with a different adult learning about and helping with the various mission of the church, ie: card ministry, community garden, sharing place, etc.

New Business –

- Susan Arnold is going to be starting a new member class soon. The current plans are for the class to run 4 week, June 18 to July 9. Dee Diaz is the only participant as of now, but more may join in. Aimee Gilliland asked if the class could be a time other than the Sunday School time since she is interested in the class but is teaching a Sunday School class. Aimee suggested 5 or 5:30 pm on Sunday evenings prior to Youth and the new Adult study at 6 pm.
- Arthur talked about possibly having another "1/2 lock-in" for the younger kids this summer.
- Susan Morehead said that the FNS curriculum was not very interesting and suggested something new for July, possibly a history of FPC Texarkana led by various members who have been members here throughout the past several decades. Dee Diaz mentioned possibly doing a "questions from the pew"

idea of those coming on Wednesdays to see what they would like to do. Maggie mentioned needing to keep a "Bible Study" component as part of the night activities.

- Arthur said that he will be sending an email to all Sunday School teachers asking for lesson plans so he can complete his quarterly report. He said all curriculum will need to be reviewed by the CE committee next month.

Upcoming Dates –

- June 7 – TPF Presentation at FNS
- June 11-17 – Youth Camp at Montreat (older kids)
- June 23-25 – Family Camp at Jan-Kay Ranch
- Jun 25 – July 1 – Worship & Music Conference at Montreat (younger kids)
- July 7-8 – Youth Float Trip
- July 17 – VBS

The next meeting will be Sunday, June 4 at 12:15pm.

Arthur closed the meeting with prayer.

Meeting adjourned at 1:00 pm.

Maggie Morgan
Moderator

JUNE 2017 PASTOR'S REPORT

VISITATION

Hospital	- 4
Home/Nursing Home	- 15
Restaurant	- 1
Funeral Home	-
Business	- 1 (trip to RRAD)
Counseling	
Office	-
Restaurant	-
Home	-
Funeral Prep.	- 1
Home Communion	- 10

REGULAR FIRST CHURCH ACTIVITIES

Prepare & Preach for Sunday Morning - 5; Sunday morning Prayer Group; Prep & facilitate Staff mtgs.; Prep and Facilitate FNS / Stewpot - 5; Prep Announcement Slides for FNS; Send All Congregation Announcement emails; Process Attendance Sheets & maintain records; Debrief Staff of Session Highlights; Prep & Send Session Highlights; Write Thank You notes for pertinent events/assistance; Put Session Agenda & Minutes on Bulletin Board; Upload Session Agenda & Minutes to Website; Update Visitors List & send 1st time visitor notes; Update Congregational Care List; Update Homebound List; Write Newsletter article & prep study/preaching calendar for the 3rd Quarter; Remind Diaconate Moderator to send Agenda a week early; Prep & Send Session Agenda & Pastor's Report to Clerk 1 week early; Prep Inquirer's Class - 1; Prep & Facilitate Sunday Night Adult Bible Study - 5; Session mtg.; Worship mtg.; Diaconate mtg.; Stewardship mtg.; Evangelism mtg.; Personnel mtgs. (2) - re: staff performance review; Prep several Journey Through Grief booklet sets;

IRREGULAR FIRST CHURCH ACTIVITIES

Attended Funeral & Graveside for Derrell Andrews on 5/20/17; Facilitate Memorial Service & Committal Service for LaWanda West on 6/17/17; Plan & Facilitate Dedication of the Labyrinth & Memorial Orchard; Nominating preparation mtg.; Prayer w/ Youth Group as they leave for Montreat; Church Outside Workday;

PRESBYTERIAN COMMUNITY & PRESBYTERY ACTIVITIES

Clergy Support Group; Presbytery Mtg. in Homer, LA;

COMMUNITY ACTIVITIES

Clergy Women's Lunch; Ministers' Appreciation Lunch/St. Michaels'; Gateway Farmers' Mkt. delivery to feeding programs - 2;

CONTINUING EDUCATION

VACATION

||

Worship Committee Meeting
June 11, 2017
3:00 P.M. FPC

The meeting of The Worship Committee was called to order and opened with prayer by Remica Gray.

Those present: Gail Cogbill, Billie Ford, Linda Cogbill, Remica Gray, Aimee Gilliland, and Rev. Dr. Susan Arnold.

Approval of Minutes

Minutes were approved as printed.

Review of Financial Reports

Financial reports received as information. "Giving Screen Deposit" is the label that our new software uses for a donation. It was noted that ½ of the Worship Committee budget has been used as of June. The committee sees no problem in staying within the 2017 budget.

Minutes for Missions

A request from Thomas Hodge for a Gideon International presentation for July 9, 2017, was accepted. Dr. Richard Gibson will conduct this presentation which will last about 5 minutes during the Worship Hour. Elder Marshall Moore is keenly aware of this wonderful program and plans to be present that Sunday morning. Remica Gray will present this for session approval.

Wedding Hostess

Since Vicki Deskin and Gail Cogbill are retiring after years of being wedding hostesses, the Worship Committee still needs to find a replacement or replacements. The church secretary will continue to place information in the newsletter and send out a congregational email. Stephanie Jackson has offered to be an assistant. Anna Moore's wedding is scheduled for September 30th. Remica offered to fill in, with Stephanie's help, if a wedding hostess is still needed.

Questions from the Pew

The date for this third quarter sermon will be Rally Day, August 27, 2017. The sermon title was not available for the meeting.

Policies for Instrument Maintenance and Security

The final set of Security, Maintenance, and General Guideline policies (pertaining to the handbells, handchimes, and print music libraries) were approved by the committee. This completes the set of guidelines for use by the Instrument Maintenance Sub-Committee.

The complete set includes guidelines for the Casavant Pipe Organ, pianos owned by the church, tower bells, handbells/handchimes, and print music libraries.

The policies will be presented to the session when Remica Gray or Arthur can be available to answer any questions.

Personnel and Direction for Instrument Maintenance Sub-committee

- A. Although the list for the committee is not complete, Remica Gray and Linda Cogbill have expressed interest in being on this committee. Arthur reported to Remica that he has asked Sue Ellen Hall to be on the committee.
- B. There probably needs to be a more thorough log of music library, especially children's music.
- C. For the sake of information and continuity should the church be between music directors at any point, a sub-committee person needs to be present when pianos or organ is tuned or maintained.
- D. For the same reason, a sub-committee needs to be aware of craftsmen working on instruments.

Director of Music Ministries Report

Since Arthur Ghere was on trip to Montreat, his report was received as information. The following items are highlights of the report.

- A. Chancel choir will not meet on Wednesday's in June or July. Practice will resume **August 2**.
- B. Men's Choir – **June 18**, Father's Day.
- C. Youth Sunday will be **May 14**, which is also Mother's Day.
- D. Dates for VBS are **July 17 – 21**.
- E. Click choir will not meet in June
- F. Arthur will be out of worship on June 11 and June 25.
- G. Rally Day is **August 27**.
- H. No report on sanctuary activity bags for children.

Liturgists

June 18 – Chuck Morgan
June 25 – Marshall Moore

Children's Sermons

June 18 – Richard Sexton (Father's Day, Layman's Sunday)
June 25 – No children's sermon because of Family Camp.

Next Meeting Date - will be at 3:00 P.M. on **August 6, 2017**. (No July meeting)

The meeting was closed with prayer by Remica Gray.

Respectfully Submitted,
Gail Cogbill



A Christian Business and Professional Men's Association

Texarkana Southeast Camp
P O Box 445
Texarkana Ar 75504

May 31, 2017

Mrs. Remica Gray
First Presbyterian Church
#10 Cambridge Dr.
Tewxarkana, Arkansas 71584

Dear Mrs. Gray:


On behalf of the Texarkana Southeast Gideons and others worldwide, we are deeply grateful for the opportunity to present the work of The Gideons International in your church. Thank you for your wonderful support. Please review the following details to be sure we are "on the same page" with respect to your expectations and let me know if there any corrections that should be made.

Date of Presentation: July 9, 2017
Length of Presentation: 5 min.
Presentation will be durning Worship Hour 10:45 am
Recommended Attire: Business
Gideon Offering to be taken: yes

It is a joy to inform you Brother Dr. Richard Gibson has been asked to conduct this Gideon presentation. He is an excellent communicator, and i am sure he will be a blessing to you and your congregation. Dr. Gibson can be reached at 903-824-2605 should you wish to contact him.

Again, thank you so very much for allowing us to share with your church the blessings of what God is doing through The Worldwide Scripture distribution program of the Gideons International.

Sincerely Yours in Christ


Thomas Hodge
Church Ministry Chairman
903-792-5658
903-559-9208 cell

cc: Dr. Richard Gibson

14