

# SESSION AGENDA

First Presbyterian Church, Texarkana, Arkansas  
Thursday - February 16, 2017 - 5:00 p.m.

CALL TO ORDER Rev. Dr. Susan M. Arnold

OPENING PRAYER

ADOPTION OF MINUTES

DIACONATE REPORT

Beth McHenry-Pope

TREASURER'S REPORT

Maggie Morgan

CLERK'S REPORT

Sheila Moore

PASTOR'S REPORT

Susan M. Arnold

## COMMITTEE REPORTS:

Worship Committee - Remica Gray, Moderator

Nominating Committee - Randy Lacy, Moderator

Evangelism Committee - Dan Boyles, Moderator

Stewardship Committee - Mona Fomby, Moderator

Christian Education Committee - Xxxx Xxxx, Moderator

Property Committee - Kurt Andrews, Moderator

Personnel Committee - Marilyn McCulloch, Moderator

## MISCELLANEOUS ITEMS

## OLD BUSINESS

1) Each Committee shall report to Session the make-up of their Committee at the January Session Meeting and provide same to the Administrative Assistant by e-mail.

/

2) Pictorial Directory Update

NEW BUSINESS

1) Report from the Presbytery Meeting on Saturday, February 10, 2018, at First Presbyterian Church Texarkana, AR - Elder Commissioner, Dan Boyles

2) Schedule a Congregational Meeting for the purpose of reviewing changes in the Terms of Call of the Pastor.

PRAAYER OF DEDICATION AND BENEDICTION

**SESSION MINUTES  
STATED MEETING JANUARY 18, 2018**

The Session of the First Presbyterian Church, Texarkana, Arkansas, met in a Stated Meeting on Thursday, January 18, 2018, at 5:00 p.m. in the Library.

Elders present were Marilyn McCulloch, Maggie Morgan, Remica Gray, Mona Fomby, Kurt Andrews, Sarah Propps, Gene Cogbill, Dan Boyles, and Moderator Reverend Susan Arnold. Also present were Diaconate Moderator Beth McHenry-Pope, Treasurer Maggie Morgan, and Clerk Sheila Moore.

Reverend Susan Arnold called the meeting to order, welcomed new officers, declared a quorum present, and gave the opening prayer and devotional.

**MINUTES**

The Session reviewed minutes from the Stated Meeting of December 21, 2017, the Congregational Meeting of January 7, 2018, and the Special Joint Meeting of Diaconate and Session of January 14, 2018.

**MOTION** - was made by Maggie Morgan and seconded by Marilyn McCulloch to approve the minutes. The motion passed.

**DIACONATE REPORT** - Beth McHenry-Pope

Ms. McHenry-Pope requested collection of two Denominational Offerings as follows:

1. One Great Hour of Sharing on Easter Sunday, April 1, 2018; and
2. The Joy Gift Offering the first Wednesday in December, December 5, 2018.

And one Synod Offering:

1. Solar Under the Sun the second Sunday of September, September 9, 2018.

**MOTION** - from Diaconate to approve the above offering requests. The motion passed.

Ms. McHenry-Pope reported the following list of Diaconate Representatives to Sessional Committees:

Personnel – Betty Anthony  
Worship – Pat Willis  
Nominating – Kevin Thompson  
Property – Pat Davitt & Ronnie Walraven  
Stewardship – Richard Sexton  
Christian Education – Beth McHenry-Pope  
Evangelism – Michael Gilliland

Around the Coffee Pot and Randy Sams are scheduled until June. The Shepherd Program is being reinstated.

**TREASURER'S REPORT** - Treasurer Maggie Morgan

Maggie Morgan reviewed the financial reports for the month ending December 31, 2017.

**MOTION** - was made by Dan Boyles and seconded by Remica Gray to approve the financial report as information. The motion passed.

**CLERK'S REPORT** - Clerk Sheila Moore

1. The Clerk reported that the Lord's Supper was served on December 24, 2017, and January 7, 2017, and five home communions were served.
2. The Clerk presented a request from the Boy Scout Troop to use the Fellowship Hall on Saturday, February 24, from 10:00 a.m. to 1:00 p.m. for the Pinewood Derby and on Monday, March 26, from 6:00 to 7:30 p.m. for their Blue/Gold Banquet.

**MOTION** - was made by Marilyn McCulloch and seconded by Maggie Morgan to approve the above request. The motion passed.

3. It has come to the attention of the Clerk that a long-time member of the Church was inadvertently never entered as a member in the Church Register.

**MOTION** - was made by Mona Fomby and seconded by Remica Gray to enter the individual's name as a member in the Church Register. The motion passed.

4. The Clerk presented for approval the 2018 Session Annual Statistical Reports and requested permission to submit same to the PCUSA.

**MOTION** - was made by Remica Gray and seconded by Dan Boyles to approve the 2018 Session Annual Statistical Reports and grant permission to the Clerk to submit same. The motion passed.

**PASTORS' REPORT** - Reverend Dr. Susan Arnold

Reverend Susan Arnold submitted a written report of her activities during the months of December-January. These included member visitations at the hospitals and in homes, regular church activities and duties, and various community activities. Reverend Arnold requests leave January 29, 30 and 31, 2018 to attend Austin Seminary Mid-Winter Lectures.

**MOTION** - was made by Dan Boyles and seconded by Maggie Morgan to approve Pastor's report and approve the requested leave. The motion passed.

**WORSHIP COMMITTEE** - Remica Gray, Moderator

Mrs. Gray reported the following:

1. The new organ recording box has been installed and is working properly. The cost has been reimbursed by members of the congregation.
2. The Committee requests the following as the 2018 Communion Schedule:

First Sunday of each month  
Presbytery meeting - February 10, 2018  
Maundy Thursday - March 29, 2018  
Christmas Eve - December 24, 2018

**MOTION** - from the Committee to approve the above Communion Schedule.  
The motion passed.

3. Linda Cogbill will post a sign up sheet outside the office door for church members to sign up if they are interested in Taize services to be held on the four Sundays in March.
4. The acolyte program is being reviewed. In lieu of acolytes, Reverend Arnold requested that the candles on the Communion table be lighted by the head usher 10 minutes prior to Sunday morning worship.
6. The Elders schedule to serve Communion during the month of February will be asked to serve Communion at the Presbytery meeting on February 10, 2018. Andrew Clark has agreed to play for the worship service during the Presbytery meeting.
7. Ash Wednesday Service will be held February 14, 2018.

**NOMINATING COMMITTEE** - Randy Lacy - Moderator

No report.

**EVANGELISM COMMITTEE** - Dan Boyles, Moderator

Mr. Boyles proposed sending a questionnaire to church members. His committee will prepare the questionnaire.

**STEWARDSHIP COMMITTEE** - Mona Fomby, Moderator

Mrs. Fomby presented the revised 2018 Revised Budget.

**MOTION** - from the Committee to approve the 2018 Budget Revisions. The motion passed.

There was extensive discussion of how to fund the Music Director/Organist position.

**MOTION** - was made by Kurt Andrews and seconded by Dan Boyles to give Remica Gray permission to plan the music program for two months during which time the Session will pursue revenue to fund the Music Director/Organist position. The motion passed.

### **CHRISTIAN EDUCATION COMMITTEE**

There is a need for a moderator for the Christian Education Committee.

### **PROPERTY COMMITTEE** - Kurt Andrews, Moderator

Mr. Andrews reported that he is organizing the committee and has been meeting with the former moderator and the pastor. He has been in contact with Cordell Klein who advises Security Locksmith is set to install the panic bars and thumb locks on the sanctuary doors . Reverend Arnold reported that Ron Cantu has repaired the doors in the Narthex.

### **PERSONNEL COMMITTEE** – Marilyn McCulloch

Mrs. McCulloch reported that the committee had not met.

### **MISCELLANEOUS ITEMS**

1. Each Committee shall report to Session the make-up of their Committee at the January Session Meeting and provide same to the Administrative Assistant by e-mail.
2. Reverend Arnold reported that the church is having problems with emails being returned. They are exploring solutions.
3. The Red Dirt Master Gardeners presented a “Friend of Miller County Master Gardeners” award to the Church.

### **OLD BUSINESS**

1. Preparation for Presbytery meeting

### **NEW BUSINESS**

1. A Commissioner is needed to attend Presbytery Meeting on February 10, 2018, at First Presbyterian Church, Texarkana.

**MOTION** - was made by Remica Gray and seconded by Marilyn McCulloch to elect Dan Boyles as Commissioner to Presbytery Meeting at our church on February 10, 2018. The motion passed.

2. Request to collect SouperBowl of Caring Offering on February 4, 2018, to be distributed to a local feeding program.

**MOTION** - was made by Dan Boyles and seconded by Maggie Morgan to approve the above request. The motion passed.

**PRAYER OF DEDICATION AND BENEDICTION.**

Sheila Moore closed the meeting with prayer.

Reverend Susan Arnold, Moderator

Sheila Moore, Clerk of Session

**MINUTES OF ANNUAL MEETING  
JANUARY 24, 2018**

The Annual Meeting of the First Presbyterian Church, Texarkana, Arkansas, was held on January 24, 2018, at 6:30 p.m. in the Fellowship Hall.

Reverend Susan Arnold called the meeting to order and gave the opening prayer. She said the purpose of the meeting was to hear reports from committee and organization moderators concerning their activities and programs during 2017.

Reports were given by the following moderators or committee member:

Presbyterian Women	Sue Ellen Hall
Men of the Church	Marshall Moore
Diaconate	Val Buster
Christian Education Committee and Youth Ministry Team	Maggie Morgan
Evangelism Committee	Michael Gilliland
Nominating Committee	Randy Lacy - no report
Personnel Committee	Chuck Morgan - no report
Property Committee	Kurt Andrews
Stewardship Committee	Mona Fomby - no report
Worship Committee	Remica Gray

Reverend Susan Arnold said that two persons need to be elected to fill positions on the Nominating Committee for 2018 and that those persons could not be active Session or Diaconate members. Stacy Cogbill was nominated as an inactive Elder and Jane Davitt was nominated as a member at large. It was noted that Randy Lacy will remain as moderator of the committee, Marshall Moore will advise the designee from Men of the Church, Val Buster is the designee from Presbyterian Women, Griffin Johnson will advise the designee from the Youth and Kevin Thompson from the Diaconate.

MOTION - was made by Richard Sexton and seconded by Sue Ellen Hall to elect the above individuals and those who will be designated. The motion passed.

Reverend Susan Arnold closed the meeting with prayer.

Sheila Moore  
Clerk of Session



## Evangelism Committee Minutes

January 18, 2018

Attendance: Michael Gilliland, Sue Ellen Hall, Margo Strickland, Stephanie Jackson and Dan Boyles

1. Committee membership is open and we are looking for members.
2. Sent email to past committee members and everyone appears to be on board for 2018.

### New Business

3. Committee decided to not have any type of questionnaire or canvassing of membership.

### Old Business

4. Tutoring is ongoing on Tuesdays and Thursdays from 3:30 to 4:45 at Kilpatrick. There are currently 10 to 11 volunteers. Donations are needed for snacks.
5. Sue Ellen is updating the church brochure that prospective members pick up for church information.
6. Parents Night Out is being suspended indefinitely due to lack of participation from parents with kids.
7. During April visiting bell ringers will be here. Help will be needed.
8. Media
  - Newspaper ads – Margo will check on the Wednesday free spot. Due to budget concerns we have held back on ads.
  - The college NPR station still runs ads at various times.

The meeting was adjourned with prayer.

## Presbytery of the Pines

### Meeting Report to the Session

February 10, 2018

On behalf of the Session, Dan Boyles attended the Slated Meeting of the Presbytery at FPC Texarkana, Arkansas.

#### **Meeting Report**

The meeting opened with worship and communion. After a brief meeting, lunch was served by the FPC Women of the Church. Several reports were then given before the meeting closed.

There were three main items that concern our congregation. A short description of each follows:

- The Presbytery is operating without an approved budget at this time as most congregations have not submitted their pledge to the Presbytery. The Presbytery is operating with Joe Hill as the only paid staff and reimbursements to the Ruston host church for office space, etc. If we have not made our pledge then it is needed as soon as possible.
- All standing committees were reorganized and trimmed. As a result hopefully committees will operate with less red tape and with smaller energized personnel.
- The alliance between the Presbytery of the Pines and the PCUSA church in Santiago, Chile was officially closed. Each organization thought the alliance achieved much but with time lost its effectiveness. Resolutions were exchanged. If we feel called to make a contribution, we can through the PCUSA.

Attending the meeting were former FPC pastors, Reverend Beth Sentell and Diane Brown. Each sends their regards to our congregation.

It was a perfect day to host the Presbytery meeting. Cold and rain but with plenty of fellowship.

If there are any questions, please let me know.



January 18, 2018

First Presbyterian Church  
Attn: Membership  
516 Pecan St.  
Texarkana, AR 71954

Dear Friends,

Melanie Gloster, 2000 Magnolia, #236, Little Rock, AR 72202 has requested the transfer of her church membership to this congregation.

I hope that this congregation may be able to serve her needs and provide a community of faith that will be faithful to the Gospel in continuing the nurture and service that you have provided.

Grace and peace,

A handwritten signature in black ink, appearing to read 'Steve Hancock'.

Steve Hancock  
Pastor/Head of Staff

SCH/tlm

11

## **WORSHIP COMMITTEE MEETING**

### **February 11, 2018**

The meeting of the Worship Committee was called to order by Moderator Remica Gray at 3:00PM and opened with prayer by Rev. Dr. Susan Arnold.

Those present were: Remica Gray, Linda Cogbill, Aimee Gilliland, Gene Cogbill, Billie Ford, Pat Willis, and Rev. Dr. Susan Arnold.

#### **Approval of minutes**

The minutes of the January 7, 2018, meeting were approved as printed.

#### **Review of financial information**

The committee reviewed the financial information and received it as information. It was noted that the \$200 fee paid to Andrew Clark for performing at the Presbytery meeting in our sanctuary on February 10<sup>th</sup> and currently charged to the 2018 budget line item of \$10,000 for Musician Supply will probably be reimbursed to Musician Supply from the excess monies received from the Presbytery meeting luncheon.

#### **Ash Wednesday Service**

The Ash Wednesday service will be held February 14, 2018, in the sanctuary.

#### **Taizé Services**

The committee decided that there had been enough interest shown to schedule Taizé services in the sanctuary on the following Sundays at 5:30PM in the sanctuary:

March 4	March 18
March 11	March 25

Assignments and responsibilities are:

- A. Liturgy—Rev. Susan
- B. Music selection & leadership—Remica will ask Sue Ellen to do this
- C. Set up & take down—Aimee Gilliland
- D. Bulletins—Rev. Susan
- E. Promotion—Rev. Susan has materials and will oversee

#### **Reports**

- A. Palm branches—Remica has ordered palm branches for Palm Sunday and will pick them up.  
Chris Walraven will be asked to coordinate having the children take the palm branches down the aisle on Palm Sunday.
- B. Easter lilies—Remica has ordered Easter lilies. They will be delivered to FPC on Good Friday.  
There will be notices in the bulletin beginning March 4<sup>th</sup> and also in the March newsletter regarding the purchase of lilies—Rev. Susan and Rebecca will handle.  
Easter lilies will be sold for \$10.00 each

- C. Liturgists and children's sermons—the committee approved the following list of liturgists and children's sermon presenters:

Liturgists

March 4—Chuck Morgan  
March 11—Maggie Morgan  
March 18—Ruth Penney Bell  
March 25 (Palm Sunday)—Danny Gray  
April 1 (Easter)—Michael Gilliland

Children's sermons

March 4—Beth McHenry  
March 11—Chris Walraven  
March 18—Beth McHenry  
March 25—Chris Walraven  
April 1—Rev. Susan Arnold

- D. Acolytes—Discussions regarding acolytes is ongoing with the Youth Ministry Team.
- E. Contemporary worship—Aimee reported that the contemporary worship service is averaging 10 to 15 participants per Sunday night. The group is using the "Strategic Discipleship" curriculum.
- F. Music in worship—See list attached for arrangements for music in worship from February 14<sup>th</sup> through April 1<sup>st</sup> (Easter Sunday).

**Important dates for first and second quarters 2018**

February 14—Ash Wednesday  
March 25—Palm Sunday  
March 29--Maundy Thursday  
March 30—Good Friday  
April 1—Easter Sunday

April 12—Tower bell visitors from UK  
Apr 19-22—FPC hosts Tower Bell Festival  
May 13—Mother's Day & Youth Sunday  
May 20--Pentecost  
June 17—Father's Day

**Next meeting**—The next scheduled meeting of the Worship Committee will be at 3:00PM on Sunday, March 11, 2018 at 3:00PM.

Remica closed the meeting with prayer.

Respectfully submitted,  
Gene Cogbill

## Schedule for music in worship through Easter

- Ash Wednesday, February 14<sup>th</sup> Organist, Andrew Clark (no recording needed)  
Remica will conduct choir  
6:30PM Choir report to choir room for warm up and a bit of rehearsal  
Choir will have brief rehearsal w/Remica after service
- Sunday, February 18<sup>th</sup> Organist, Ginny Daniel  
Remica will conduct choir
- Wednesday, February 21<sup>st</sup> Choir will rehearse at 5:15PM with Sue Ellen playing voice parts  
Choir will move to St. James Church after FNS (be at St. James no later than 7:30PM) where they will rehearse the anthem for the coming Sunday with Andrew and St. James Choir
- Sunday, February 25<sup>th</sup> Organist, Andrew Clark (first part of service music recorded)  
Andrew will conduct choir from organ
- Wednesday, February 28<sup>th</sup> Choir will rehearse at regular time w/Sue Ellen playing voice parts  
Andrew will come to FPC around 7:45PM to rehearse w/choir for Sunday
- Sunday, March 4<sup>th</sup> Organist, Andrew Clark (first part of service music recorded)  
Andrew will conduct choir from organ
- Wednesday, March 7<sup>th</sup> Choir will rehearse at regular time w/Sue Ellen (or maybe Remica) playing voice parts  
Andrew will come to FPC around 7:45PM to rehearse w/choir for Sunday
- Sunday, March 11<sup>th</sup> Organist, Andrew Clark (first part of service music recorded)  
Andrew will conduct choir from organ (Remica's return pending:)
- Wednesday, March 14<sup>th</sup> Remica hopes to be back (?) for rehearsal
- Sunday, March 18<sup>th</sup> Organist, Ginny Daniel  
10:15AM Choir to meet in sanctuary to rehearse anthem with Ginny  
Remica will conduct choir, if possible or Ginny conduct from organ
- Wednesday, March 21<sup>st</sup> Remica will rehearse choir
- Palm Sunday, March 25<sup>th</sup> Organist, Ginny Daniel  
10:15AM Choir to meet in sanctuary to rehearse anthem with Ginny  
Remica will conduct choir
- Wednesday, March 28<sup>th</sup> 6:00PM Choir rehearsal
- Maundy Thursday, March 29<sup>th</sup> Organist, Ginny Daniel  
6:30PM Choir to meet in sanctuary to rehearse anthem with Ginny  
Remica will conduct choir
- Easter Sunday, April 1<sup>st</sup> Organist, Ginny Daniel  
10:15AM Choir to meet in sanctuary to rehearse anthem with Ginny  
Remica will conduct choir

**FIRST PRESBYTERIAN CHURCH  
WORSHIP COMMITTEE 2017**

<b>Last Name</b>	<b>First Name</b>	<b>Home #</b>	<b>Mobile #</b>	<b>Email</b>
Arnold	Susan		903-908-5487	<a href="mailto:revsusan1stpres@cablone.net">revsusan1stpres@cablone.net</a>
Cogbill	Gail	870-774-5535	903-244-2638	<a href="mailto:gailcogbill@cablone.net">gailcogbill@cablone.net</a>
Cogbill	Gene	870-774-5535	903-319-3831	<a href="mailto:genecogbill@cablone.net">genecogbill@cablone.net</a>
Cogbill	Linda	870-772-0795	903-824-5062	<a href="mailto:lcogbill@cablone.net">lcogbill@cablone.net</a>
Ford	Billie	903-792-0597		<a href="mailto:billiebl@aol.com">billiebl@aol.com</a>
Gilliland	Aimee		831-383-9342	<a href="mailto:aimeegilliland@hotmail.com">aimeegilliland@hotmail.com</a>
Gray	Remica	870-773-3741	903-748-1721	<a href="mailto:remicag@aol.com">remicag@aol.com</a>
Morgan	Maggie		903-490-1932	<a href="mailto:maggiemorgan1127@gmail.com">maggiemorgan1127@gmail.com</a>
Willis	Pat	870-645-2309		<a href="mailto:1sewingshack@gmail.com">1sewingshack@gmail.com</a>

# COMMUNION SCHEDULE 2018

## FEBRURY

Carla Lacy- H

Mona Fomby

Dan Boyles

Gene Cogbill

Maggie Morgan

Martha N. Richards

## MARCH

Griffin Johnson

Sarah Propps

Marilyn McCulloch- H

Carla Lacy

Mona Fomby

Dan Boyles

## APRIL

Gene Cogbil- H

Maggie Morgan

Martha N. Richards

Griffin Johnson

Sarah Propps

Marilyn Mc Culloch

## MAY

Carla Lacy

Mona Fomby- H

Dan Boyles

Gene Cogbill

Maggie Morgan

Martha N. Richards

## JUNE

Griffin Johnson

Sarah Propps

Marilyn Mc Culloch

Carla Lacy

Mona Fomby

Dan Boyles- H

## JULY

Gene Cogbill

Maggie Morgan- H

Martha N. Richards

Griffin Johnson

Sarah Propps

Marilyn Mc Culloch

## AUGUST

Carla Lacy

Mona Fomby

Dan Boyles

Gene Cogbill

Maggie Morgan

MarthaNRichards-H

## SEPTEMBER

Griffin Johnson

Sarah Propps- H

Marilyn Mc Culloch

Carla Lacy

Mona Fomby

Dan Boyles

## OCTOBER

Gene Cogbill

Maggie Morgan

Martha N. Richards

Griffin Johnson- H

Sarah Propps

Marilyn Mc Culloch

## NOVEMBEER

Carla Lacy

Mona Fomby- H

Dan Boyles

Gene Cogbill

Maggie Morgan

Martha N. Richards

## DECEMBER

Griffin Johnson

Sarah Propps

Marilyn Mc Culloch

Carla Lacy

Mona Fomby

Dan Boyles- H

## JANUARY

Gene Cogbill

Maggie Morgan

Martha N Richards H

Griffin Johnson

Sarah Propps

Marilyn Mc Culloch