

# SESSION AGENDA

## First Presbyterian Church, Texarkana, Arkansas Thursday – March 22, 2018 – 5:00 p.m.

**CALL TO ORDER**

Rev. Dr. Susan M. Arnold

**OPENING PRAYER**

**ADOPTION OF MINUTES**

**DIACONATE REPORT**

Beth McHenry-Pope

**TREASURER'S REPORT**

Maggie Morgan

**CLERK'S REPORT**

Sheila Moore

**PASTOR'S REPORT**

Susan M. Arnold

### **COMMITTEE REPORTS:**

Worship Committee – Remica Gray, Moderator

Nominating Committee – Randy Lacy, Moderator

Evangelism Committee – Dan Boyles, Moderator

Stewardship Committee - Mona Fomby, Moderator

Christian Education Committee – Sarah Propps, Member

Property Committee - Kurt Andrews, Moderator

Personnel Committee – Charles Morgan, Moderator

Youth Ministry Team – Josh Davitt

### **MISCELLANEOUS ITEMS**

1) Josh Davitt

### **OLD BUSINESS**

Audit – Date to be determined

### **NEW BUSINESS**

### **PRAYER OF DEDICATION AND BENEDICTION**

**SESSION MINUTES  
STATED MEETING FEBRUARY 22, 2018**

The Session of the First Presbyterian Church, Texarkana, Arkansas, met in a Stated Meeting on Thursday, February 22, 2018, at 5:00 p.m. in the Library.

Elders present were Marilyn McCulloch, Maggie Morgan, Mona Fomby, Kurt Andrews, Gene Cogbill, Dan Boyles, Martha Nell Richards, and Moderator Reverend Susan Arnold. Also present were Diaconate Moderator Beth McHenry-Pope, Treasurer Maggie Morgan, and Clerk Sheila Moore.

Reverend Susan Arnold called the meeting to order, declared a quorum present, and gave the opening prayer and devotional.

**MINUTES**

The Session reviewed minutes from the Stated Meeting of January 18, 2018 and the Minutes of the Annual Meeting on January 24, 2018.

**MOTION** - was made by Maggie Morgan and seconded by Dan Boyles to the approve the minutes. The motion passed.

**DIACONATE REPORT** - Beth McHenry-Pope

Ms. McHenry-Pope reported that an offering was collected at the Presbytery meeting and the portion allocated to our church in the amount of \$407 will be added to the Missions budget line item to be used for missions at a later date.

The Shepherd program is being revised and the congregation should be contacted during the next month by their Shepherd and asked to complete a questionnaire.

**TREASURER'S REPORT** - Treasurer Maggie Morgan

Maggie Morgan reviewed the financial reports for the month ending January 31, 2018.

**MOTION** - was made by Marilyn McCulloch and seconded by Dan Boyles to approve the Treasurer's report. The motion passed.

**CLERK'S REPORT** - Clerk Sheila Moore

1. The Clerk reported that the Lord's Supper was served on February 4, 2018.
2. The Clerk reported that Session had approved by email vote an expenditure from the Malcolm Lecture Fund to pay for two meals and an honorarium for Rev. Jorge Cardenas.
3. The Clerk reported that Session had approved by email vote an expenditure in the amount of \$510 to repair and paint the wall on the right in the stairwell, the wall base at the top of the stairs and entrance door.

4. The Clerk reported that Session had rejected a proposal to host a performance of the Ugandan Kids Choir.
5. The Clerk presented a request for transfer of membership of Melanie Gloster to the Second Presbyterian Church in Little Rock.

**MOTION** - was made by Dan Boyles and seconded by Mona Fomby to approve with regret the transfer of membership of Melanie Gloster to Second Presbyterian Church in Little Rock. The motion passed.

**PASTORS' REPORT** - Reverend Dr. Susan Arnold

Reverend Susan Arnold submitted a written report of her activities during the months of January-February. These included member visitations at the hospitals and in homes, regular church activities and duties, and various community activities. Reverend Arnold reported on her experience at the Mid Winter Lectures at Austin Presbyterian Theological Seminary.

Reverend Arnold presented a request to labor outside the parish and Presbytery to participate in the North Texas Presbyterian Pilgrimage #43 at Briarwood Retreat Center near Richardson, Texas, April 5-8, 2018.

**MOTION** - was made by Dan Boyles and seconded by Mona Fomby to the approve the above request. The motion passed.

**WORSHIP COMMITTEE** - Remica Gray, Moderator

A written report of the Worship Committee meeting held on February 11, 2018, was presented by Gene Cogbill, along with a schedule for music in worship through Easter, and a Communion schedule.

**NOMINATING COMMITTEE** - Randy Lacy - Moderator

No meeting.

**EVANGELISM COMMITTEE** - Dan Boyles, Moderator

Dan Boyles reported that the committee had met. The tutoring program is ongoing.

**STEWARDSHIP COMMITTEE** - Mona Fomby, Moderator

No meeting.

**CHRISTIAN EDUCATION COMMITTEE**

A proposal was made to allow Chris Walraven to be moderator of Christian Education Committee.

**MOTION** - from the Committee to approve Chris Walraven as moderator of the Christian Education Committee. The motion passed.

**PROPERTY COMMITTEE - Kurt Andrews, Moderator**

Mr. Andrews presented a long term plan for maintenance of the property.

**PERSONNEL COMMITTEE -- Marilyn McCulloch**

No meeting.

**MISCELLANEOUS ITEMS**

None.

**OLD BUSINESS**

1. Each Committee shall report to Session the make-up of their Committee and provide same to the Administrative Assistant by e-mail.
2. Pictorial Directory Update by Maggie Morgan. Ms. Morgan reports that there has been difficulty locating the representative for the directory company. She recently contacted the company directly and was told that a portion of the information previously submitted for the directory had been lost. She will resubmit this information and hopefully the directory will be available in late Spring.

**NEW BUSINESS**

1. Dan Boyles presented a written report from the Presbytery Meeting held on Saturday, February 10, 2018, at First Presbyterian Church, Texarkana.
2. A Congregational Meeting for the purpose of reviewing changes in the Terms of Call of the Pastor is scheduled for March 11, 2018.

**NEW BUSINESS**

None.

**PRAYER OF DEDICATION AND BENEDICTION.**

Reverend Arnold closed the meeting with prayer.

Reverend Susan Arnold, Moderator

Sheila Moore, Clerk of Session

**SESSION MINUTES  
SPECIAL MEETING MARCH 11, 2018**

The Session of the First Presbyterian Church, Texarkana, Arkansas, met in a Special Called Meeting on Sunday, March 11, 2018, at 10:30 a.m.

Those present were Elders Marilyn McCulloch, Maggie Morgan, Remica Gray, Martha Nell Richards, Dan Boyles, Kurt Andrews, Sarah Propps and Mona Fomby, and Moderator Reverend Susan Arnold, and Clerk Sheila Moore.

**CALL TO ORDER AND STATEMENT OF PURPOSE**

Reverend Susan Arnold called the meeting to order, declared a quorum present, and gave the opening prayer. Reverend Susan Arnold stated that the purpose of the meeting was to discuss the Congregational Meeting to be held following worship. Reverend Arnold requested to postpone the scheduled Congregational meeting and read the following statement:

“I, Reverend Dr. Susan M. Arnold, am requesting that Pines Presbytery consent to the dissolution of the pastoral relationship between myself and First Presbyterian Church, Texarkana, effective date to be determined upon resolution of the terms of dissolution. My last day in the pulpit will be April 15, 2018. I will immediately take my unexpired and unused four weeks of vacation.

“I respectfully request that the Session of First Presbyterian Church, Texarkana, call a congregational meeting for Sunday, March 25, 2018, to act upon said request and make recommendation to Pines Presbytery.

Respectfully submitted this 11<sup>th</sup> day of March 2018  
Reverend Dr. Susan M. Arnold”

After discussion,

**MOTION -** was made by Dan Boyles and seconded by Remica Gray to accept Rev. Dr. Susan Arnold’s request to schedule a congregational meeting for March 25, 2018, to act upon said request and make recommendation to Pines Presbytery. The motion passed.

**ADJOURNMENT**

**MOTION -** was made by Dan Boyles and seconded by Marilyn McCulloch to adjourn the meeting. The motion passed.

Reverend Susan Arnold, Moderator

Sheila Moore, Clerk of Session

**CONGREGATIONAL MEETING MINUTES**  
**MARCH 11, 2018**

After proper notice was given, a Congregational Meeting of the First Presbyterian Church, Texarkana, Arkansas, was held on Sunday, March 11, 2018, following the morning worship service.

Moderator Reverend Susan Arnold opened the meeting with prayer and declared a quorum present. Reverend Arnold asked the moderator of the Stewardship Committee, Mona Fomby, to come forward.

Mrs. Fomby reported that at 10:45 a.m. on March 11, 2018, Session had approved a request by Reverend Dr. Susan Arnold that Pines Presbytery consent to the dissolution of the pastoral relationship between Reverend Arnold and First Presbyterian Church, Texarkana, effective date to be determined upon resolution of the terms of dissolution. Reverend Arnold's last day in the pulpit will be April 15, 2018. Session has called a congregational meeting for Sunday, March 25, 2018, to act upon said request and make recommendation to Pines Presbytery.

No action was necessary.

There being no other business to conduct, the meeting was adjourned with the Benediction.

Reverend Susan Arnold, Moderator

Sheila Moore, Clerk of Session

**Stewardship and Finance Committee Meeting Minutes**

**3/1/18**

**The Stewardship & Finance Committee of the First Presbyterian Church, Texarkana, Arkansas met in a regular monthly meeting on 3/1/18.**

**Members present were Treasurer Maggie Morgan, Pastor Susan Arnold, Moderator Mona Fomby, Marilyn McCullough and Gene Cogbill.**

**There were no minutes for February meeting since the committee did not meet.**

**Meeting was opened with prayer by Mona Fomby.**

**First item on the agenda was a clarification on choir assistant. The position was filled on a weekly basis to see if applicant and church were both in agreement to extend to a permanent position. Therefore, no salary was presented for approval.**

**The question of Ron Cantu possibly reducing his hours, therefore reducing his salary, has not been broached as of yet. The overpayment that was made to Ron last year will be completely recouped before this will be discussed. There may be one or two recoupments left until it is at zero.**

**Richard Sexton had contacted Stacy Cogbill in an effort to reduce the church's insurance premiums. After reviewing the differences in the coverage and premiums, it was decided to keep all coverages and premiums as are currently in place.**

**It was determined that I would present the change of call for Susan Arnold at the Worship Service on 3/11/18. An insert will be printed and included in the bulletin for that day.**

**There being no further discussion, the meeting was closed in prayer by Susan Arnold.**

**Respectfully submitted,**

**Moderator and acting clerk**

**Mona Fomby**

## Monthly Financial Highlights - March 2018

	February Actual	February Budget	YTD Actual	YTD Budget
Income	\$ 38,653	\$ 21,500	\$ 54,755	\$ 43,000
Expense	\$ 25,967	\$ 26,452	\$ 58,716	\$ 52,904
Net Gain (Loss)	\$ 12,686	\$ (4,952)	\$ (3,961)	\$ (9,904)

### Bank Account Balances

Checking Account Balance           \$    117,277  
as of February 28, 2018

Money Market Account Balance       \$    205,079  
as of February 28, 2018

### Texas Presbyterian Foundation Funds

Initial Amount Invested	\$ 166,353.23
Income Earned Since Inception	\$ 32,296.09
Subtotal	<u>\$ 198,649.32</u>
Unrealized Gains Since Inception	<u>\$ 43,551.66</u>
Total Value of TPF Funds as of February 28, 2018	\$ 242,200.98

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## Due to Funds Split between Checking & MMA Accounts

*as of February 28, 2018*

	Amount in Checking	Amount in MMA	Fund Total
Deferred Income - Pledges	\$ -	\$ 10,000.00	\$ 10,000.00
Angel Quilts	\$ (43.03)	\$ -	\$ (43.03)
Angel Tree	\$ 624.58	\$ -	\$ 624.58
AV Fund	\$ 2,644.53	\$ 3,000.00	\$ 5,644.53
Bell Tower	\$ 150.00	\$ 2,550.06	\$ 2,700.06
Cap Imp - NON-restricted	\$ (10,701.80)	\$ 25,000.00	\$ 14,298.20
Cap Imp - RESTRICTED	\$ -	\$ 3,151.61	\$ 3,151.61
Card Ministry	\$ 1,246.21	\$ -	\$ 1,246.21
Community Garden	\$ 2,020.09	\$ -	\$ 2,020.09
Diaconate Projects	\$ 295.89	\$ -	\$ 295.89
Evangelism Missions	\$ 395.00	\$ -	\$ 395.00
Godly Play	\$ 726.06	\$ -	\$ 726.06
Haiti	\$ 249.00	\$ -	\$ 249.00
Joy Gift Offering	\$ -	\$ -	\$ -
Labyrinth	\$ -	\$ 1,912.78	\$ 1,912.78
Malcolm	\$ (1,420.49)	\$ 3,000.00	\$ 1,579.51
Memorial Orchard	\$ (278.45)	\$ 1,500.00	\$ 1,221.55
Music	\$ 2,482.32	\$ 5,000.00	\$ 7,482.32
Pentecost Offering	\$ 30.00	\$ -	\$ 30.00
Permanent Funds Ministry	\$ -	\$ 400.00	\$ 400.00
Poinsettias/Lillies	\$ 2,155.14	\$ -	\$ 2,155.14
PW	\$ -	\$ -	\$ -
Souper Bowl Sunday	\$ 60.00	\$ -	\$ 60.00
Thanksgiving Baskets	\$ 964.99	\$ -	\$ 964.99
Transportation	\$ 1,736.20	\$ 15,000.00	\$ 16,736.20
Youth	\$ 3,520.09	\$ 4,000.00	\$ 7,520.09
Youth/Alt Wor	\$ (1,573.74)	\$ 6,500.00	\$ 4,926.26
<b>Grand Totals</b>	<b>\$ 5,282.59</b>	<b>\$ 81,014.45</b>	<b>\$ 86,297.04</b>

TEXAS PRESBYTERIAN FOUNDATION  
 FPC Texarkana  
 Summary Report of Transactions  
 Period August 1, 2011 - February 28, 2018



Account Number	Account Name	Beginning Cost	Beginning Market Value	Contributions	Transfers	TPF Pooled Fund	Other Income	Cost Adjustments	Distributions	Change in Unrealized Gain/Loss	Realized Gain/Loss	Ending Cost	Ending Market Value
53791	FPC Texarkana - General Endowment Fund	\$ 26,962.50	\$ 7,300.13	\$ 0.01	\$ 7,300.13	\$ 91.40	\$ 9,790.19	\$ -	\$ -	\$ 9,790.19	\$ -	\$ 34,254.04	\$ 44,034.23
53792	FPC Texarkana - Capital Facilities Fund	\$ 68,510.05	\$ -	\$ 0.01	\$ 18,823.01	\$ 239.99	\$ 26,031.46	\$ -	\$ -	\$ 26,031.46	\$ -	\$ 87,573.06	\$ 113,604.52
53793	FPC Texarkana - Programs, Mission, and Benevolence Fund	\$ 12,781.25	\$ -	\$ 0.01	\$ 3,563.07	\$ 44.84	\$ 4,807.78	\$ -	\$ -	\$ 4,807.78	\$ -	\$ 16,389.17	\$ 21,196.95
53823	FPC Texarkana - Music Fund	\$ 7,699.43	\$ -	\$ 0.01	\$ 2,108.39	\$ 26.98	\$ 2,892.23	\$ -	\$ -	\$ 2,892.23	\$ -	\$ 9,894.81	\$ 12,767.04
54928	FPC Texarkana - Donor Defined	\$ 40,500.00	\$ -	\$ -	\$ -	\$ 78.79	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,578.79	\$ 40,578.79
54929	FPC Texarkana - Matching Campaign	\$ 10,000.00	\$ -	\$ -	\$ -	\$ 19.45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,019.45	\$ 10,019.45
<b>Total</b>		<b>\$ 166,353.23</b>	<b>\$ 0.04</b>	<b>\$ 31,794.60</b>	<b>\$ 501.45</b>	<b>\$ -</b>	<b>\$ 43,551.66</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 43,551.66</b>	<b>\$ -</b>	<b>\$ 198,649.32</b>	<b>\$ 242,200.98</b>

Initial Amount Invested \$ 166,353.23  
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 as of February 28, 2018

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