

SESSION AGENDA

First Presbyterian Church, Texarkana, Arkansas Thursday – January 18, 2018 – 5:00 p.m.

CALL TO ORDER

Rev. Dr. Susan M. Arnold

ADOPTION OF MINUTES

DIACONATE REPORT

Beth McHenry-Pope

- 1) Request to collect two (2) Denominational Offerings: 1) One Great Hour of Sharing on Easter Sunday – April 1, 2018, and 2) The Joy Gift Offering the First Wednesday in December – Dec. 5, 2018; and one (1) Synod Offering: Solar Under the Sun the second Sunday of September – Sept. 9, 2018.
- 2) List of Diaconate Representatives to Sessional Committees
 - a. Personnel – Betty Anthony; Worship – Pat Willis; Nominating – Kevin Thompson; Building & Grounds – Pat Davitt & Ronnie Walraven; Stewardship – Richard Sexton; Christian Education – Beth McHenry-Pope; Evangelism – Michael Gilliland

TREASURER'S REPORT

Maggie Morgan

CLERK'S REPORT

Sheila Moore

PASTOR'S REPORT

Susan M. Arnold

COMMITTEE REPORTS:

Worship Committee – Remica Gray, Moderator

- 1) Request to serve Communion – Dates for 2018

Nominating Committee – Randy Lacy, Mod.

Evangelism Committee – Susan Morehead, Moderator

Stewardship Committee - Mona Fomby, Moderator

- 1) 2018 Budget Review

Christian Education Committee – *Vacant*, Moderator

Property Committee - Kurt Andrews, Moderator

- 1) Sanctuary Doors
- 2) Kitchen Sink renovation

Personnel Committee – Marilyn McCulloch, Moderator

MISCELLANEOUS ITEMS

- 1) Each Committee shall report to Session the make-up of their Committee at the January Session Meeting and provide same to the Administrative Assistant by e-mail.

OLD BUSINESS

- 1) Preparation for Presbytery mtg.

NEW BUSINESS

- 1) Request to collect SouperBowl of Caring Offering on February 4, 2018, and to be distributed to a local feeding program.
- 2) Elect a Commissioner to Presbytery Meeting – February 10, 2017, a Saturday at First Presbyterian Church of Texarkana, AR.

PRAYER OF DEDICATION AND BENEDICTION

**SESSION MINUTES
STATED MEETING DECEMBER 21, 2017**

The Session of the First Presbyterian Church, Texarkana, Arkansas, met in a Stated Meeting on Thursday, December 21, 2017, at 5:00 p.m. in the Library.

Elders present were Charles Morgan, Susan Morehead, Maggie Morgan, Remica Gray, Mona Fomby, Martha Nell Richards, Randy Lacy, Marilyn McCulloch, Marshall Moore, and Taylor Sexton, and Moderator Reverend Susan Arnold. Also present were Diaconate Moderator Val Buster, Treasurer Maggie Morgan, Gene Cogbill, Bonnie Judd, Kurt Andrews, Dan Boyles, Sarah Propps, Griffin Johnson, Betty Anthony, Pat Willis, Kevin Thompson, Beth McHenry, Josh Davitt, and Clerk Sheila Moore.

Reverend Susan Arnold called the meeting to order, declared a quorum present, and gave the opening prayer.

EXAMINATION OF CHURCH OFFICERS

The following officers for the class of 2020 attended the meeting and were duly examined:

ELDERS: Kurt Andrews, Dan Boyles, Sarah Propps, Griffin Johnson (Youth Elder)

DEACONS: Betty Anthony, Pat Willis, Kevin Thompson, Beth McHenry, Josh Davitt

Reverend Susan Arnold stated that the new officers had received officer training, Session introduced themselves and the newly elected officers were asked questions. Rev. Susan Arnold recommended approval by the Session for them to be ordained and installed.

MOTION - was made by Charles Morgan and seconded by Marilyn McCulloch to cease examination and to approve the officers. The motion passed.

MINUTES

The Session reviewed minutes from the Stated Meeting of November 16, 2017.

MOTION - was made by Marilyn McCulloch and seconded by Charles Morgan to approve the minutes. The motion passed.

DIACONATE REPORT - Val Buster

Ms. Buster reported Susan Andrews will be the Clerk for the Diaconate. A moderator is being sought. The First Quarter Mission will be Welcome Home Kits. Ms. Buster thanked Session for allowing her to serve as a Deacon and Moderator of the Diaconate.

MOTION - was made by Taylor Sexton and seconded by Charles Morgan to approve the Diaconate report. The motion passed.

TREASURER'S REPORT - Treasurer Maggie Morgan

Maggie Morgan reviewed the financial reports for the month ending November, 2017. There was a proposal that a discussion be had regarding prioritizing spending in light of the budget deficit. This will be incorporated into the Joint Session-Diaconate meeting to be scheduled in January.

The financial reports were received as information.

CLERK'S REPORT - Clerk Sheila Moore

The Clerk reported that the Lord's Supper was served on December 3, 2017.

STEWARDSHIP COMMITTEE - Mona Fomby, Moderator

Mrs. Fomby reported that the committee met, but did not have a quorum present. She presented a proposed Budget for 2018 for informational purposes.

WORSHIP COMMITTEE - Remica Gray, Moderator

Mrs. Gray asked Session to thank choir members for their faithful service. Reverend Susan Arnold presented a request that Scout Sunday and a spaghetti luncheon following be held on February 11, 2018. After discussion,

MOTION - was made by Charles Morgan and seconded by Marshall Moore to approve the above request. The motion passed.

NOMINATING COMMITTEE - Randy Lacy - Moderator

Mr. Lacy presented the following names to fill vacancies on the Session and Diaconate:

Elder - Gene Cogbill for vacancy (Reg Jackson) in Class of 2018
Randy Lacy for vacancy (Brenda Works) in Class of 2019

Deacon - Josh Davitt for vacancy (Brenda Williams) in Class of 2019
Ronnie Walraven for vacancy (Marty Flowers) in Class of 2018

Mr. Lacy presented the following requests from the committee:

1. The Committee recommends Session's examination of Josh Davitt tonight and that it stand retroactive to his election by the congregation.
2. The Committee recommends waiving training for those who are filling unexpired terms and who have already been ordained.
3. The Committee recommends waiving the requirement for Randy Lacy that no one serving on the Nominating Committee may be nominated for office.

MOTION - from the Committee to approve the above three requests. The motion passed.

MOTION - was made by Maggie Morgan and seconded by Charles Morgan to schedule a Congregational Meeting to elect the above proposed officers on January 7, 2018. The motion passed.

The names of the proposed officers will be communicated to the congregation prior to January 7, 2018.

EVANGELISM COMMITTEE - Susan Morehead, Moderator

Ms. Morehead reported that Parents' Night Out was held December 8, 2017, and was enjoyed by all who attended.

CHRISTIAN EDUCATION COMMITTEE - Maggie Morgan, Moderator

Ms. Morgan presented the Christian Education Job Description and presented a request from the Committee that all Youth related responsibilities be separated into the newly created Youth Ministry Team. She presented a job description for the Youth Ministry Team.

MOTION - from the Committee to revise the Christian Education Committee Job Description to separate the Youth responsibilities to a newly created Youth Ministry Team, and to approve the job description for the Youth Ministry Team. The motion passed.

PROPERTY COMMITTEE

Dr. Cordell Klein addressed Session regarding adding crash bars and thumb locks to the sanctuary doors for safety purposes. Dr. Klein will donate these to the Church.

MOTION - was made by Charles Morgan and seconded by Marilyn McCulloch to approve adding crash bars and thumb locks graciously donated by Dr. Klein. The motion passed.

PERSONNEL COMMITTEE – Charles Morgan

Mr. Morgan reported that the Committee proposed paying a \$150 Christmas bonus to each of six staff members, namely, Susan Arnold, Rebecca Johnson, Blanche Barber, Ron Cantu, Leah Doughty, and John Arnold..

MOTION - from the Personnel Committee to pay a \$150 Christmas bonus to six staff members. The motion passed.

MISCELLANEOUS ITEMS

None.

OLD BUSINESS

1. Ordination and installation of officers will be held January 14, 2018.
2. Strategic Planning/Required Joint Session-Diaconate meeting will be held January 14, 2018, following worship.

NEW BUSINESS

1. Reverend Susan Arnold met with the leaders of the Boy Scout Troop who advised they will now be allowing girls to become members in compliance with national Boy Scout policies. Further, they would request use of the breakout rooms in the Echo Center to accommodate their expanding numbers.

MOTION - was made by Remica Gray and seconded by Charles Morgan to approve the use of the breakout rooms in the Echo Center for the Boy Scouts pending approval of the Youth. The motion passed.

2. Bonnie Judd addressed Session regarding the budget deficit and communication issues with the congregation.
3. Treasurer Maggie Morgan received a letter from a person who wanted to donate an amount of money to the church to a "donor defined account" meaning that the monies could not be used until written approval was given by the donor. The person desired a tax deduction for such gift which is in violation of Internal Revenue Service regulations as such a donation constitutes an "incomplete gift." and is not tax deductible.

Further, the Church's policy on such restricted gifts is as follows:

"Financial Policy #V.a. Receiving Money

- a. The Session has ultimate authority over any monetary gifts to the church. A giver may specify a particular fund the money should go to (i.e. music fund, youth fund, etc.) but may not place any other limitation on the gift. If the giver wants to place other limitations on the gift, the Session has the right to refuse the gift."

After discussion, it was agreed by common consent that the gift be refused as restricted. Ms. Morgan will send a letter and a copy of the church's policy as stated above.

PRAYER OF DEDICATION AND BLESSING.

Taylor Sexton closed the meeting with prayer.

Reverend Susan Arnold, Moderator

Sheila Moore, Clerk of Session

**CONGREGATIONAL MEETING MINUTES
JANUARY 7, 2018**

After proper notice was given, a Congregational Meeting of the First Presbyterian Church, Texarkana, Arkansas, was held on Sunday, January 7, 2018, following the morning worship service.

Moderator Reverend Susan Arnold opened the meeting with prayer and declared a quorum present. Reverend Arnold stated the purpose of the meeting was to elect church officers to fill vacancies on the Session and Board of Deacons.

Martha Nell Richards, a member of the Nominating Committee, was called to give the report from the Nominating Committee.

Mrs. Richards presented the following names to fill vacancies on the Session and Diaconate:

- Elder - Gene Cogbill for vacancy (Reg Jackson) in Class of 2018
 Randy Lacy for vacancy (Brenda Works) in Class of 2019

- Deacon - Josh Davitt for vacancy (Brenda Williams) in Class of 2019
 Ronnie Walraven for vacancy (Marty Flowers) in Class of 2018

Reverend Susan Arnold asked if there were any nominations from the floor; there were none.

MOTION - was made by Danny Gray and seconded by Marge Wilhelm to elect the officers to fill vacancies on the Session and Diaconate as presented. The motion passed unanimously.

There being no other business to conduct, the meeting was adjourned with the Benediction.

Reverend Susan Arnold, Moderator

Sheila Moore, Clerk of Session

**SESSION MINUTES
SPECIAL JOINT MEETING OF DIACONATE AND SESSION
JANUARY 14, 2018**

With proper notice being given, the Session and Diaconate of the First Presbyterian Church, Texarkana, Arkansas, met in a Joint Special Meeting on Sunday, January 14, 2018, at 12:00 p.m. in the Fellowship Hall.

Those present were Elders Remica Gray, Mona Fomby, Maggie Morgan, Gene Cogbill, Randy Lacy, Dan Boyles, Sarah Propps, and Martha Nell Richards, Deacons Betty Anthony, Pat Willis, Beth McHenry-Pope, Josh Davitt, Ronnie Walraven, Stephanie Jackson, Aimee Gilliland, and Pat Davitt, Leah Doughty, Administrative Assistant Rebecca Johnson, Reverend Susan Arnold; Rev. Jim Freeman, and Clerk Sheila Moore.

CALL TO ORDER AND STATEMENT OF PURPOSE

Reverend Susan Arnold called the meeting to order, declared a quorum present, and gave the opening prayer. Reverend Susan Arnold stated that the purpose of the meeting was the annual joint meeting of Diaconate and Session and strategic planning for the coming year.

The Committee Notebooks were distributed and discussed. Maggie Morgan, Treasurer, presented information on the financial condition of the Church. Leah Doughty gave a presentation on decisions and discernment.

ADJOURNMENT

Rev. Jim Freeman, pastor at Broadmoor Presbyterian Church, Shreveport, Louisiana closed the meeting with prayer at 3:15 p.m.

Reverend Susan Arnold, Moderator

Sheila Moore, Clerk of Session

Monthly Financial Highlights - January 2018

	December Actual	December Budget	YTD Actual	YTD Budget
Income	\$ 38,596	\$ 26,010	\$ 288,534	\$ 312,120
Expense	\$ 24,094	\$ 29,541	\$ 324,062	\$ 354,510
Net Gain (Loss)	\$ 14,502	\$ (3,531)	\$ (35,528)	\$ (42,390)

Bank Account Balances

Checking Account Balance as of December 31, 2017	\$ 122,058
Money Market Account Balance as of December 31, 2017	\$ 205,062

Texas Presbyterian Foundation Funds

Initial Amount Invested	\$ 166,353.23
Income Earned Since Inception	\$ 31,203.19
Subtotal	<u>\$ 197,556.42</u>
Unrealized Gains Since Inception	<u>\$ 41,917.42</u>
Total Value of TPF Funds as of December 31, 2017	\$ 239,473.84

2017 Budget

Between 01/01/2017 and 12/31/2017

INCOME CATEGORIES

Category	YTD Budget	Received	YTD Difference	Annual Budget	Difference
2017 Pledges	222120	220770	-1350	222120	-1350
Plate	75000	60214	-14786	75000	-14786
Other Income	15000	7550	-7450	15000	-7450
Income Categories Total	312120	288534	-23586	312120	-23586

EXPENSE CATEGORIES

Category	YTD Budget	Spent	YTD Difference	Annual Budget	Difference
Clergy - 403(b) deferred compensation	5219	4857	-362	5219	-362
Clergy - Wages	44659	44130	-529	44659	-529
Clergy - Housing & Utilities	19105	19105	0	19105	0
Clergy - Continuing Education Expense	2880	1904	-976	2880	-976
Clergy - Health Insurance	16242	16475	233	16242	233
Clergy - Death/Disability	706	672	-34	706	-34
Clergy - Dental Insurance	1632	1632	0	1632	0
Clergy - Reimb Self Emp Tax	5315	5315	0	5315	0
Clergy - Professional Expense	2400	1448	-952	2400	-952
Clergy - Mileage Reimbursement	2960	3205	245	2960	245
Clergy - Annuity	7768	7397	-371	7768	-371
Dir of Christian Ed - annuity	0	0	0	0	0
Dir of Christian Ed - continuing education expense	0	0	0	0	0
Dir of Christian Ed - death/disability insurance	0	612	612	0	612
Dir of Christian Ed - mileage reimbursement	0	0	0	0	0
Dir of Christian Ed - Dental Insurance	0	0	0	0	0
Dir of Christian Ed - health insurance	0	5830	5830	0	5830
Dir of Christian Ed - Salary	0	-110	-110	0	-110
Dir of Christian Ed - professional expense	0	18	18	0	18
Organist/Choir Director - Salary	0	4690	4690	0	4690
Dir of Christian Ed/Music - salary	39488	17413	-22075	39488	-22075
Dir of Christian Ed/Music - health insurance	10120	2332	-7788	10120	-7788
Dir of Christian Ed/Music - death/disability insurance	1470	245	-1225	1470	-1225

Category	YTD Budget	Spent	YTD Difference	Annual Budget	Difference
Dir of Christian Ed/Music - Dental Insurance	0	0	0	0	0
Dir of Christian Ed/Music - continuing education expense	750	0	-750	750	-750
Dir of Christian Ed/Music - professional expense	750	410	-340	750	-340
Admin Asst - annuity	0	0	0	0	0
Admin Asst - death/disability insurance	1084	1009	-75	1084	-75
Admin Asst - health insurance	10120	11857	1737	10120	1737
Admin Asst - mileage reimbursement	0	0	0	0	0
Admin Asst - salary	24960	23818	-1142	24960	-1142
Custodian - annuity	3191	3208	17	3191	17
Custodian - death/disability insurance	290	292	2	290	2
Custodian - dental insurance	443	443	0	443	0
Custodian - health insurance	10120	13993	3873	10120	3873
Custodian - mileage reimbursement	800	1732	932	800	932
Custodian - salary	28565	25726	-2839	28565	-2839
Nursery - coordinator stipend	1248	1248	0	1248	0
Nursery - salary	5359	2413	-2946	5359	-2946
Consultant Wages - CE	0	3462	3462	0	3462
Consultant Wages - Web	0	1800	1800	0	1800
Other Benefit - Contingency Expenses - employee benefits	0	0	0	0	0
Other Benefit - Miscellaneous employee benefits (bonus)	2000	809	-1191	2000	-1191
Other Benefit - Workers Compensation Insurance	1550	1358	-192	1550	-192
Payroll Taxes - Medicare (employer share)	900	0	-900	900	-900
Payroll Taxes - Social Security (employer share)	7100	6730	-370	7100	-370
Benevolence - other missions	0	0	0	0	0
Benevolence - pastor	0	19	19	0	19
Benevolence - Presbytery Unified Missions	0	0	0	0	0
Benevolence - theological	0	0	0	0	0
Presbytery Dues	2741	2741	0	2741	0
Office Expense	6500	3152	-3348	6500	-3348
Witness and Service	500	34	-466	500	-466
Worship - Music	4500	6426	1926	4500	1926
Worship - Music Equipment/Instrument Maintenance	4000	643	-3357	4000	-3357

Category	YTD Budget	Spent	YTD Difference	Annual Budget	Difference
Worship - Worship Supplies	1000	714	-286	1000	-286
Building & Grounds - Food & Kitchen & Custodial Supp	2500	1843	-657	2500	-657
Building & Grounds - Maintenance	14000	12588	-1412	14000	-1412
Building & Grounds - Property Insurance	19000	18987	-13	19000	-13
Building & Grounds - Utilities	34000	34190	190	34000	190
Christian Education - Background Checks	500	280	-220	500	-220
Christian Education - Camps, rallies, and retreats	500	262	-238	500	-238
Christian Education - Nursery	75	176	101	75	101
Christian Education - Vacation Bible School	600	568	-32	600	-32
Christian Education - Youth programs	1500	1387	-113	1500	-113
Christian Education - Adult/Whole Church programs	800	735	-65	800	-65
Christian Education - Childrens programs	800	173	-627	800	-627
Evangelism - Evangelism programs	1000	75	-925	1000	-925
Evangelism - Children's Ministries	500	278	-222	500	-222
Congregational Care and Nurture	100	22	-78	100	-78
Bell Tower Expense	0	0	0	0	0
Nominating/Training	200	351	151	200	151
Stewardship Expense	0	0	0	0	0
Expense Categories Total	354510	323122	-31388	354510	-31388

Due to Funds Split between Checking & MMA Accounts

as of December 31, 2017

	Amount in Checking	Amount in MMA	Fund Total
Deferred Income - Pledges	\$ -	\$ 10,000.00	\$ 10,000.00
Angel Quilts	\$ 595.33	\$ -	\$ 595.33
Angel Tree	\$ 649.58	\$ -	\$ 649.58
AV Fund	\$ 2,644.53	\$ 3,000.00	\$ 5,644.53
Bell Tower	\$ 150.00	\$ 2,550.06	\$ 2,700.06
Cap Imp - NON-restricted	\$ 10,701.80	\$ 25,000.00	\$ 35,701.80
Cap Imp - RESTRICTED	\$ -	\$ 3,151.61	\$ 3,151.61
Card Ministry	\$ 1,245.21	\$ -	\$ 1,245.21
Community Garden	\$ 2,020.09	\$ -	\$ 2,020.09
Diaconate Projects	\$ 295.89	\$ -	\$ 295.89
Evangelism Missions	\$ 395.00	\$ -	\$ 395.00
Godly Play	\$ 726.06	\$ -	\$ 726.06
Haiti	\$ 45.00	\$ -	\$ 45.00
Joy Gift Offering	\$ -	\$ -	\$ -
Labyrinth	\$ -	\$ 1,912.78	\$ 1,912.78
Malcolm	\$ (1,220.49)	\$ 3,000.00	\$ 1,779.51
Memorial Orchard	\$ (278.45)	\$ 1,500.00	\$ 1,221.55
Music	\$ 2,232.32	\$ 5,000.00	\$ 7,232.32
Pentecost Offering	\$ 30.00	\$ -	\$ 30.00
Permanent Funds Ministry	\$ -	\$ 400.00	\$ 400.00
Poinsettias/Lillies	\$ 2,155.14	\$ -	\$ 2,155.14
PW	\$ -	\$ -	\$ -
Souper Bowl Sunday	\$ -	\$ -	\$ -
Thanksgiving Baskets	\$ 964.99	\$ -	\$ 964.99
Transportation	\$ 1,736.20	\$ 15,000.00	\$ 16,736.20
Youth	\$ 3,595.84	\$ 4,000.00	\$ 7,595.84
Youth/Alt Wor	\$ (1,573.74)	\$ 6,500.00	\$ 4,926.26
Grand Totals	\$ 27,110.30	\$ 81,014.45	\$ 108,124.75

FIRST PRESBYTERIAN CHURCH				
2018 Budget Proposal				
	2017	2018	2018	
	Budget	Budget	Budget	Increase
		Nov-17	Jan-18	(Decrease)
INCOME				
Pledges	\$ 222,120	\$ 190,000	\$ 190,000	\$ (32,120)
Plate--projected	75,000	60,000	60,000	(15,000)
Other Income (undesignated)	15,000	8,000	8,000	(7,000)
Other Income (designated)	\$ -	\$ -	\$ -	\$ -
Total projected income	\$ 312,120	\$ 258,000	\$ 258,000	\$ (54,120)
SALARIES & EMPL. BENEFITS				
Full-time Clergy-Salary	\$ 44,659	\$ 44,659	\$ 44,659	\$ 0
Clergy self-employment tax reimb (@ 7.65% sal+house)	5,315	4,878	4,878	(437)
Clergy-housing & utility allowance	19,105	19,105	19,105	0
Clergy-403(b) deferred compensation	5,219	5,219	5,219	0
Clergy-continuing education	2,880	2,880	1,000	(1,880)
Clergy-professional expense	2,400	2,400	1,000	(1,400)
Clergy-auto allowance	2,960	2,960	2,500	(460)
Clergy-health insurance	16,242	15,941	15,941	(300)
Clergy-death/disability insurance	706	638	638	(69)
Clergy-annuity	7,768	7,014	7,014	(754)
Clergy-dental insurance	\$ 1,632	\$ 1,632	\$ 1,632	\$ -
Total Clergy Sal&EB	108,885	107,326	103,586	\$ (5,299)
Dir of Christian Ed/Youth-Salary	\$ -	\$ -	\$ -	\$ -
Dir of Christian Ed/Youth--health insurance	0	0	0	0
Dir of Christian Ed/Youth-death\disability ins	0	0	0	0
Dir of Christian Ed/Youth--annuity	0	0	0	0
Dir of Christian Ed/Youth--continuing education	0	0	0	0
Dir of Christian Ed/Youth-Mileage Reimbursement	0	0	0	0
Dir of Christian Education-Professional Expenses	\$ -	\$ -	\$ -	\$ -
Total CE/Youth Sal&EB	\$ -	\$ -	\$ -	\$ -
Organist/ Choir director-Salary **substitutes**	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
Total Part Time Org/Choir Dir Sal&EB	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
Dir of Christian Ed & Music - Salary	\$ 41,988	\$ -	\$ -	\$ (41,988)
Dir of Christian Ed & Music - health insurance	10120	0	0	-10120
Dir of Christian Ed & Music - death\disability ins	1470	0	0	-1470
Dir of Christian Ed & Music - annuity	0	0	0	0
Dir of Christian Ed & Music - continuing education	750	0	0	-750
Dir of Christian Ed & Music - Mileage Reimbursement	0	0	0	0
Dir of Christian Ed & Music - Professional Expenses	\$ 750	\$ -	\$ -	\$ (750)
Total CE/Music Sal&EB	\$ 55,077	\$ -	\$ -	\$ (55,077)

FIRST PRESBYTERIAN CHURCH				
2018 Budget Proposal				
	2017	2018	2018	
	Budget	Budget	Budget	Increase
		Nov-17	Jan-18	(Decrease)
Administrative Assistant-Salary @ 32 hours	\$ 24,960	\$ 25,709	\$ 25,709	\$ 749
Administrative Asst--health insurance	0	0	0	0
Administrative Asst-death/disability insurance	1,084	774	774	(310)
Administrative Asst--annuity	0	0	0	0
Administrative Asst-auto allowance	\$ -	\$ -	\$ -	\$ -
Total Part Time Adm. Asst. Sal&EB	\$ 26,044	\$ 26,483	\$ 26,483	\$ 439
Custodian-Salary	\$ 28,565	\$ 28,558	\$ 28,558	\$ (7)
Custodian--health insurance	10,120	8,195	8,195	(1,925)
Custodian-death/disability insurance	290	290	290	0
Custodian-dental insurance	443	443	443	0
Custodian--annuity	3,191	3,190	3,190	(1)
Custodian-auto allowance	\$ 800	\$ 800	\$ 800	\$ -
Total Custodian Sal&EB	\$ 43,409	\$ 41,477	\$ 41,477	\$ (1,932)
Nursery-Salary @ avg 7 hrs/wk	\$ 5,359	\$ 4,168	\$ 4,168	\$ (1,191)
Nursery Coordinator-Stipend	1,248	1,248	1,248	0
Nursery-health insurance	0	0	0	0
Nursery-death/disability ins	0	0	0	0
Nursery-annuity	0	0	0	0
Nursery-continuing education	\$ -	\$ -	\$ -	\$ -
Total Part Time Nursery Sal&EB	\$ 6,607	\$ 5,416	\$ 5,416	\$ (1,191)
Consultant/Christian Ed-Salary @ 10 hrs	\$ -	\$ 10,400	\$ 10,400	\$ 10,400
Total Part Time Consultant/Christian Ed Sal&EB	\$ -	\$ 10,400	\$ 10,400	\$ 10,400
Consultant/Tech-Salary @ 5 hrs	\$ -	\$ 5,200	\$ 5,200	\$ 5,200
Total Part Time Consultant/Tech Sal&EB	\$ -	\$ 5,200	\$ 5,200	\$ 5,200
Other Employee Benefits				
Contingency Expenses	\$ -	\$ -	\$ -	\$ -
Workers' compensation insurance	1,550	1,550	1,550	0
Social Security (employer share)	7,100	7,100	7,100	0
Medicare (employer share)	900	900	900	0
Miscellaneous employee benefits (Bonus)	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
Total Other EB	\$ 11,550	\$ 11,550	\$ 11,550	\$ -
Total Employee Benefits	\$ 251,572	\$ 202,253	\$ 198,513	\$ (49,320)

FIRST PRESBYTERIAN CHURCH				
2018 Budget Proposal				
	2017	2018	2018	
	Budget	Budget	Budget	Increase
		Nov-17	Jan-18	(Decrease)
OPERATING EXPENSES				
Benevolence--Presbytery Unified Missions	0	0	0	0
Benevolence--Other missions	0	0	0	0
Benevolence - theological	0	0	0	0
Benevolence - pastor	0	0	0	0
Presbytery dues @ \$10.50 per member (261)	2,741	2,741	2,741	0
Office expense	6,500	6,500	4,000	(2,500)
Witness and service	500	500	500	0
Worship				
Worship supplies	1,000	1,000	1,000	0
Music	2,000	1,000	1,000	(1,000)
Music Equipment/Instrument Maintenance	4,000	4,000	4,000	0
Building & Grounds				
Maintenance	14,000	14,000	14,000	0
Property insurance	19,000	19,000	19,000	0
Utilities	34,000	34,000	34,000	0
Food & kitchen & Custodial Supplies	2,500	2,500	2,500	0
Christian Education				
Adult/Whole Church Programs	800	800	800	0
Childrens Programs & Sunday School	800	800	500	(300)
Vacation Bible school	600	600	600	0
Nursery	75	75	75	0
Background Checks	500	500	400	(100)
Youth Ministry				
Youth programs	1,500	1,500	1,500	0
Camps, rallies, and retreats	500	500	500	0
Evangelism				
Evangelism	1,000	1,000	1,000	0
Children's Ministries (Parents Night Out)	500	500	500	0
Congregational care and nurture	100	100	100	0
Bell tower expense	0	0	0	0
Nominating/training	200	200	200	0
Stewardship Expense	0	0	0	0
Total Operating Expenses	\$ 92,816	\$ 91,816	\$ 88,916	\$ (3,900)
TOTAL EXPENSES	\$ 344,388	\$ 294,068	\$ 287,428	\$ (50,320)
Total Budget Surplus (Deficit)	\$ (32,268)	\$ (36,068)	\$ (29,428)	



TEXAS PRESBYTERIAN FOUNDATION
 FPC Texarkana
Summary Report of Transactions
 Period August 1, 2011 - December 31, 2017

Account Number	Account Name	Beginning Cost	Beginning Market Value	Contributions	Transfers	TPF Balanced Pooled Fund	Other Income	Cost Adjustments	Distributions	Change in Unrealized Gain/Loss	Realized Gain/Loss	Ending Cost	Ending Market Value
53791	FPC Texarkana - General Endowment Fund		\$ 26,862.50	\$ 0.01	\$ 7,083.67	\$ 77.37				\$ 9,404.53		\$ 34,023.55	\$ 43,428.08
53792	FPC Texarkana - Capital Facilities Fund		\$ 68,510.05	\$ 0.01	\$ 18,264.53	\$ 203.79				\$ 25,082.21		\$ 86,578.38	\$ 112,040.59
53793	FPC Texarkana - Programs, Mission, and Benevolence Fund		\$ 12,781.25	\$ 0.01	\$ 3,459.16	\$ 37.98				\$ 4,627.45		\$ 16,278.40	\$ 20,806.85
53823	FPC Texarkana - Music Fund		\$ 7,689.43	\$ 0.01	\$ 2,045.58	\$ 22.92				\$ 2,823.23		\$ 9,767.84	\$ 12,591.17
54628	FPC Texarkana - Donor Defined		\$ 40,500.00			\$ 6.54				\$ -		\$ 40,506.54	\$ 40,506.54
54629	FPC Texarkana - Matching Campaign		\$ 10,000.00			\$ 1.81				\$ -		\$ 10,001.61	\$ 10,001.61
Total			\$ 166,353.23	\$ 0.04	\$ 30,852.84	\$ 350.21				\$ -	\$ 41,917.42	\$ 197,556.42	\$ 239,473.84

Initial Amount Invested \$ 166,353.23
 Income Earned Since Inception \$ 31,203.19
 Subtotal \$ 197,556.42
 Unrealized Gains Since Inception \$ 41,917.42
 Total Value of TPF Funds \$ 239,473.84
 as of December 31, 2017

Pledge Comparison 2017 - 2018

as of 1/14/18

	#	total \$
pledges LOST	1	\$ (7,560)
pledges GAINED	6	\$ 15,610
pledges MISSING	10	\$ 38,160
change from 2017 pledges		\$ (3,125)
total pledges RECEIVED		\$ 188,885

First Presbyterian Church
Christian Education Committee
Minutes
Stated Meeting
1/6/18

Members Present: Maggie Morgan, Aimee Gilliland, Mike Gilliland, Martha Nell Richcards, Leah Doughty, Susan Arnold

The Christian Education Committee was called to order at 12:15 pm.

Susan opened the meeting with prayer.

The minutes of the previous meeting were approved as written.

Unfinished Business –

- Session approved of the new CE Committee job description and the new Youth Ministry Team job description as drafted by the CE committee at the December meeting.

New Business –

- The CE committee for 2018 will be Aimee Gilliland, Chris Walraven, Fran Mitchell, Sarah Propps, and Beth McHenry-Pope. Susan will talk to Chuck Morgan and Marshall Moore about possibly serving to represent the Adult classes. The moderator has yet to be named.
- The committee discussed VBS – the purpose, the goals, what we want from VBS. Susan will contact Northwood to see if there is any interest in having a joint VBS. The committee also discussed who might be the VBS director.
- The committee talked about Family Night Supper program successes and failures and brainstormed for possible FNS studies/programs for 2018.

Leah closed the meeting with prayer.

Meeting adjourned at 1:15 pm.

Maggie Morgan

WORSHIP COMMITTEE MEETING

January 7, 2018

3:00PM

The meeting of the Worship Committee was called to order and opened with prayer by Moderator Remica Gray.

Those present were: Remica Gray, Linda Cogbill, Aimee Gilliland, Maggie Morgan, Gene Cogbill and Rev. Dr. Susan Arnold.

Approval of minutes

The minutes of the November 14, 2017, meeting were approved as printed.

Review of financial statements

Maggie Morgan reported that the 2017 yearend financial statements were still being processed and complete information for the Worship Committee was not yet available. It does appear that all line items for Worship and Music were within budgeted amounts for the year.

The 2018 financial information will be discussed at the joint meeting of the Session and Diaconate on Sunday, January 14th.

Remica reported that the new organ recording box had been installed, was working properly, and its cost had been reimbursed by members of the congregation.

Items requiring presentation to Session

- A. **2018 Communion Schedule**—the following communion schedule was approved by the committee for presentation to the Session:
 - First Sunday of each month
 - Presbytery meeting—February 10, 2018
 - Maundy Thursday—March 29, 2018
 - Christmas Eve—December 24, 2018
- B. **Scout Sunday**—the committee approved February 11 as Scout Sunday.
- C. **Ash Wednesday Service, February 14, 2018**—approved by the committee.
- D. **Taize services**—the committee discussed continuing or discontinuing future Taize services. After much discussion it was decided that a sheet will be placed outside the office door for church members to sign up if they are interested in Taize services. Services would only be held on the four Sundays in March. There will not be any services scheduled in February.

Linda Cogbill volunteered to make a poster and signup sheet for those interested.

Susan Arnold was asked to include information about Taize in any congregational communication disseminated through February.

Reports

- A. Liturgists—the committee approved the following list of liturgists for January 2018:
- Danny Gray—January 7
 - Maggie Morgan—January 14
 - Marshall Moore—January 21
 - Ruth Penney Bell—January 28
- B. Children’s sermons—the committee approved the following individuals to present the children’s sermons:
- | | |
|---------------------------|----------------------------|
| Susan Arnold—January 7 | Beth McHenry—February 4 |
| Chris Walraven—January 14 | Chris Walraven—February 11 |
| Beth McHenry—January 21 | Chris Walraven—February 18 |
| Beth McHenry—January 28 | Susan Arnold—February 25 |

Monthly responsibilities

Ushers—Billie Ford has agreed to continue to schedule ushers for 2018.

Elders for communion—Linda Cogbill has agreed to continue to schedule elders to serve communion for 2018.

Acolytes—the committee discussed the acolyte program in some detail and the difficulty in finding young people willing or available to serve. Several members of the committee expressed ideas and those will be followed up on.

In lieu of acolytes, Susan indicated that the candles on the communion table should be lighted by the head usher about 10 minutes before Sunday morning worship begins.

Discussion of music program

The committee discussed at length various options and problems concerning the church’s overall music program as we move forward.

Remica indicated that she wanted a broader discussion of what the structure and content of the church’s music program should be on a permanent basis. She will bring this issue to the joint meeting of the Session and Diaconate on January 14th.

Remica briefed the committee on what she has done and who she has engaged for music for Sunday morning worship for the next few weeks.

Remica and Susan updated the committee on contacts that they had both made regarding possible organists/music directors.

Discussion of music and elders for Presbytery meeting at FPC on February 10, 2018

Elders serving communion during the month of February 2018 will be contacted to serve communion at the meeting of Presbytery at FPC on February 10, 2018.

Andrew Clark has agreed to play for the worship service of Presbytery on February 11.

Next meeting—the next scheduled meeting of the Worship Committee will be at 3:00PM on Sunday, February 11, 2018 at 3:00PM.

Remica closed the meeting with prayer.

Respectfully submitted,

Gene Cogbill

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Church Statistics

First

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Church Clerk Statistics

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Membership Statistics

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Beginning Active Membership 255

Membership

Gains

17 and Under (Profession of Faith) 6
18 and Over (Profession of Faith) 0
Certificate Gains 1
Other Gains 0

Total Gains 7

Membership Losses

Certificate Losses 2
Deaths 4
Other Losses 0

Total Losses 6

Total Ending Active Membership 256

Female 134

Tasks

- [Membership Stats](#)
- [Miscellaneous Stats](#)
- [Racial Ethnic Stats](#)
- [Financial Stats](#)
- [Age/Race Gender Stats](#)
- [Submit Stats](#)
- [Logout](#)

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Members

Baptized Members 3

Other Participants 0

Total Adherents 259
Members

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Church Statistics

First

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Miscellaneous Information

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Age Distribution of Members

25 & Under	40	26 - 45	62	46 - 55	56
56 - 65	36	Over 65	62		
Total Distribution		256			

Average 71
Attendance
Affiliate 0
Members

Christian Education

Birth - 3	2	Age 4	2	Kindergarten	0	Grade 1	1
Grade 2	1	Grade 3	2	Grade 4	2	Grade 5	3
Grade 6	0	Grade 7	6	Grade 8	1	Grade 9	2
Grade 10	2	Grade 11	2	Grade 12	1	Young Adults	4
Over 25	70	Teach / Office	15				
Total Church		116					

Tasks

- [Membership Stats](#)
- [Miscellaneous Stats](#)
- [Racial Ethnic Stats](#)
- [Financial Stats](#)
- [Age/Race Gender Stats](#)
- [Submit Stats](#)
- [Logout](#)

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School

Total Baptisms

Child 0

Baptisms

Adult 3

Baptisms

Active Officers

Session (Ruling Elders):	Men	5	Women	6	Total Session	11

Deacons:	Men	6	Women	5	Total Deacons	11

Does the Session serve the Trustees function in the church?

No ▼

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Church Statistics

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Racial Ethnic & Disabilities

[Display Racial Ethnic and Disabilities Instructions >>>](#)

Persons with a Disability

Hearing	9	Mobility	6
Sight	0	Other	0

Racial Ethnic Composition of the Church

	Membership	Session	Deacon
Asian	1	0	0
African	0	0	0
African American	0	0	0
Black	3	0	0
Hispanic	0	0	0
Middle Eastern	0	0	0
Native American	0	0	0
White	252	11	11
Other	0	0	0
Total	256 / 256	11 / 11	11 / 11

The columns total down and not across. The Membership Total should be equal to your Ending Membership reported on the Membership Page. The Session and Deacon Totals should be equal to the figures reported on the Miscellaneous Page.

Accept

Cancel

Tasks

- [Membership Stats](#)
- [Miscellaneous Stats](#)
- [Racial Ethnic Stats](#)
- [Financial Stats](#)
- [Age/Race Gender Stats](#)
- [Submit Stats](#)
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Church Statistics

First

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Church

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Statistics

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Financial Data

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Budget Figures

Potential	180
Giving	
Units	
Budgeted	312120
Income	
Budgeted	354510
Expenses	

Tasks

- [Membership Stats](#)
- [Miscellaneous Stats](#)
- [Racial Ethnic Stats](#)
- [Financial Stats](#)
- [Age/Race Gender Stats](#)
- [Submit Stats](#)
- [Logout](#)

Receipts

Regular	280984	Captl Bld	0
Contrib		Funds	
Investment	268	Bequests	0
Inc			
Other	7550	Subsidy	0
Income		or Aid	

Expenditures

Local	0	Local	0
Program		Mission	
Capital	0	Invest	0
Expend		Expense	
Per Capita	0	Validated	0
Apport		Mission	
Theological	0	Other	0
Fund		Mission	

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Church Statistics

First

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Statistics

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Age/Race Gender Distribution

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Tasks

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[The Racial Ethnic Stats](#)

[compare the Stats](#)

[figures/Race Gender](#)

[Stats](#)

[the Submit Stats](#)

[Miscellaneous](#)

[Page for Age](#)

[Distribution of](#)

[Members.](#)

Age Distribution of Members Gender Breakdown

	Male	Female	Total
25 & Under	21	19	40
26 - 45	26	36	62
46 - 55	24	32	56
56 - 65	13	23	36
Over 65	33	28	61

Racial Ethnic Gender Breakdown

	Male	Female	Total
Asian	0	1	1
African	0	0	0
African American	0	0	0
Black	1	2	3
Hispanic	0	0	0
Middle Eastern	0	0	0
Native American	0	0	0
White	117	135	252
Other	0	0	0

The Totals compare the figures entered on the Racial Ethnic Page for Membership distribution.

Accept

Cancel

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LISTED IN CHURCH REGISTER BUT NOT ON DIRECTORY LIST

Name	Register Number	Date Joined	
Richard Creamer	676	3-25-64	Pat Willis' brother
Linda Donals Wright	678	3-25-64	
Patty Murphy Duke	892	4-19-73	daughter of J. R. Murphy
Jeff Williams	916	12-23-73	son of Aileen Williams
Judith Dobbins Eason	964	1-4-76	
Mrs. Kathleen Duncan	1032	9-79	
Alma Gossett	1070	3-82	
Louis West	1113	4-84	*
Quynh Vu	1114	4-84	*
John Tice Parks	1297	8-95	
Jason Brad Lisenby	1336	4-97	ex-husband of Emma Kate Flowers
Ryan Cauley	1367		*
Doug Anthony	1419	5-04	*
Will Blain	1426	6-05	ex-husband of Karin Lincoln
Kenneth Gray	1439	12-7-05	
Glenda Gray	1440	12-7-05	
Greg Groenke	1475	12-06	
Margaret Davis	1464	4-08	
Lisa Gloster	1487	11-02	ex-wife of Andrew Gloster
Brian Douglas	1490	2-06	
Vickie Nash	1495	4-12	
Steven Nash	1496	4-12	
(22)			

*no address found during last purge

From: FPC Office Administrator <office@firstprestexarkana.org>
To: tiggertoo5 <tiggertoo5@aol.com>
Cc: FPC Pastor <pastor@firstprestexarkana.org>
Subject: RE: Boy Scouts
Date: Thu, Jan 18, 2018 9:59 am

Sheila,

The boy scouts requested to use the fellowship hall on Saturday, February 24 from 10:00-1:00 for the Pinewood Derby and on Monday, March 26 from 6:00-7:30pm for their Blue/Gold Banquet. Susan asked me to pass these along to you for session approval.

Rebecca

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