

SESSION AGENDA

First Presbyterian Church, Texarkana, Arkansas Thursday – February 16, 2017 – 5:00 p.m.

CALL TO ORDER

Rev. Dr. Susan M. Arnold

OPENING PRAYER

ADOPTION OF MINUTES

DIACONATE REPORT

Val Buster

TREASURER'S REPORT

Maggie Morgan

CLERK'S REPORT

Sheila Moore

- 1) 4 Home Communion Served

PASTOR'S REPORT

Susan M. Arnold

COMMITTEE REPORTS:

Worship Committee – Remica Gray, Moderator

Nominating Committee – Randy Lacy, Mod.Mem./ Martha Nell Richards, Mem.Mod.

Evangelism Committee – Susan Morehead, Moderator

Stewardship Committee - Mona Fomby, Moderator

Christian Education Committee – Maggie Morgan, Moderator

Property Committee - Reg Jackson, Moderator

Personnel Committee – Charles Morgan, Moderator

MISCELLANEOUS ITEMS

OLD BUSINESS

- 1) Audit – Date to be determined

NEW BUSINESS

- 1) Report from the Presbytery Meeting on February 11, 2017, a Saturday at First Presbyterian Church of Ruston in Ruston, LA – Elder Commissioner, Maggie Morgan

- 2) Schedule a Congregational Meeting for the purpose of reviewing changes in the Terms of Call of the Pastor.

PRAYER OF DEDICATION AND BENEDICTION

**SESSION MINUTES
STATED MEETING JANUARY 19, 2017**

The Session of the First Presbyterian Church, Texarkana, Arkansas, met in a Stated Meeting on Thursday, January 19, 2017, at 5:00 p.m. in the Library.

Elders present were Charles Morgan, Marshall Moore, Susan Morehead, Remica Gray, Reg Jackson, Marilyn McCullough, Mona Fomby, Brenda Works, Taylor Sexton, Maggie Morgan, and Martha Nell Richards, and Moderator Reverend Susan Arnold. Also present were Diaconate Moderator Val Buster, Treasurer Maggie Morgan, Josh Davitt, Linda Cogbill and Clerk Sheila Moore.

MOTION - was made by Susan Morehead and seconded by Maggie Morgan to give visitors voice. The motion passed.

Reverend Susan Arnold called the meeting to order, welcomed guests, declared a quorum present, and gave the opening prayer and devotional.

MINUTES

The Session reviewed minutes from the Stated Meeting of December 15, 2016, Congregational Meeting of January 1, 2017, Special Meeting January 8, 2017, Joint Meeting of Session and Diaconate of January 15, 2017, and Annual Meeting on January 18, 2017. A date correction was noted in the minutes of December 15, 2017.

MOTION - was made by Remica Gray and seconded by Charles Morgan to approve the minutes as corrected. The motion passed.

DIACONATE REPORT - Val Buster

Ms. Buster reported the Diaconate Representatives to Sessional Committees and advised that the Shepherd Program is being revised.

Ms. Buster requests permission to collect two Denominational Offerings as follows:

- 1) Peace and Global Witness Offering on World Communion Sunday, October 1, 2017, twenty-five percent (25%) of which will be donated locally to CASA; and
- 2) The Joy Gift Offering either November 29 or December 6, 2017, and
- 3) She further requested permission to form a subcommittee to study and coordinate with the Friendship Center in a mission to assist individuals who are qualified to move into an apartment by supplying cleaning supplies.

MOTION - from the Diaconate to approve the above offerings in 2017 and the formation of the subcommittee as stated above. The motion passed.

TREASURER'S REPORT - Treasurer Maggie Morgan

Maggie Morgan reviewed the financial reports for the month ending December 31, 2016.

MOTION - was made by Marilyn McCullough and seconded by Red Jackson to accept the financial report. The motion passed.

CLERK'S REPORT - Clerk Sheila Moore

1. The Clerk reported that the Lord's Supper was served on January 1, 2017.
2. The Clerk presented a request from the Warren Smith, Texarkana Chamber of Commerce to list our Board Members (Board of Elders) in a communication/publicity article the Chamber produces.

MOTION - was made by Taylor Sexton and seconded by Remica Gray to approve the above request. The motion passed.

3. The Clerk presented a request from Beth Morgan on behalf of the Texarkana Area Community Foundation who would like to have their Board Meeting on January 26, 2017, 5:00 to 6:00 p.m. in the annex where Angel Fund Foundation, Inc. has their board meetings. They have awarded a grant to Angel Fund in the past and they like to have a board meeting in the place where the agencies they have given to actually meet. Mrs. Morgan will be present for the meeting and will see to all set up and clean up. She requests that we waive the Facilities Use Fees for this meeting.

MOTION - was made by Charles Morgan and seconded by Martha Nell Richards to approve the above request. The motion passed.

4. The Clerk reported that the Session had approved by email vote an expenditure of \$815 to be taken from Capital Improvements for playground expenditures to cover Taylor Sexton's Eagle Project, said project having been previously approved by this Board.
5. The Clerk reported that the completed 2017 Presbytery Directory Information form had been submitted on January 4, 2017. The Clerk presented for approval the 2017 Session Annual Statistical Reports and requested permission to submit same to the PCUSA.

MOTION - was made by Charles Morgan and seconded by Marshall Moore to approve the 2017 Session Annual Statistical Reports and grant permission to the Clerk to submit same. The motion passed.

PASTORS' REPORT - Reverend Dr. Susan Arnold

Reverend Susan Arnold gave the Session a written report of her activities during the months of December-January. These included member visitations at the hospitals and in homes, regular church activities and duties, and various community activities. Reverend Arnold requested continuing education leave to attend CREDO, March 28 to April 3, 2017, and an expenditure of \$500.00 now to the Board of Pensions as registration and traveling expenses to be taken from the Continuing Education line item.

MOTION - was made by Remica Gray and seconded by Charles Morgan to approve the request for leave. The motion passed.

WORSHIP COMMITTEE - Remica Gray, Moderator

Remica Gray reported that the Worship Committee recommends that the following dates be added to the Church Calendar:

Communion Schedule for 2017

First Sunday of each month

Maundy Thursday (4/13/17)

Scout Pinewood Derby Day and Scout Sunday

Derby – Saturday, February 11, 2017 (Fellowship Hall)

Scout Sunday – February 12, 2017 – followed by spaghetti lunch in the Fellowship Hall which is a fundraiser for the Scouts

Christmas Eve Services

11:00am Regular Sunday Service

5:30pm Candlelight Service

MOTION - was made by the Worship Committee to approve and add the above events on the dates stated to the Church Calendar for 2017 and to approve the fundraiser. The motion passed.

Mrs. Gray also requested that the following Taize' Services be added to the calendar:

Ash Wednesday Service

Taizé Service Format - March 1, 2017

Taizé Services

Six Sundays of Lent 2017 at 5:30pm

March 5, 12, 19, 26

April 2, 9

MOTION - was made by the Worship Committee to approve and add the above Taize' Services to the Church Calendar for 2017. The motion passed.

Mrs. Gray also distributed a Communion Schedule for Elders to serve and requested volunteers to serve as liturgists and to conduct the children's sermon in worship.

NOMINATING COMMITTEE - Randy Lacy, Moderator

Mr. Lacy will remain on the committee as moderator.

EVANGELISM COMMITTEE - Susan Morehead, Moderator

Ms. Morehead reported that Sue Ellen Hall is working on updating the church website.

STEWARDSHIP COMMITTEE - Mona Fomby, Moderator

Mrs. Fomby reported her committee members. Charles Morgan reported that \$2,650 has been sent to Presbytery as our per capita dues. Decisions on revisions to the budget were postponed until after a budget workshop could be held.

Ms. Fomby reported that a letter and monetary donation had been received with restrictions. She asked for clarification of the church policy and it was noted that the current financial policy is as follows:

“Financial Policy #V.a. Receiving Money

- a. The Session has ultimate authority over any monetary gifts to the church. A giver may specify a particular fund the money should go to (i.e. music fund, youth fund, etc.) but may not place any other limitation on the gift. If the giver wants to place other limitations on the gift, the Session has the right to refuse the gift.”

After discussion, and in accordance with the above policy

MOTION - was made by Susan Morehead and seconded by Charles Morgan to send a letter to the author of the letter received by the church dated December 30, 2016, returning the check and including a copy of the church’s financial policy as stated above and a list of the church’s standing “Due To” accounts with a request that the donor specify which “Due To” fund they would specify for their donation. The motion passed.

CHRISTIAN EDUCATION COMMITTEE - Maggie Morgan, Moderator

Ms. Morgan requested that the Boy Scouts be allowed to use the Fellowship Hall Monday, March 13, from 6:00 to 8:00 p.m. for the Blue and Gold Banquet; and that they be allowed to use the covered driveway on Monday, April 10, for their rain gutter boat race.

MOTION - from the Committee to approve the above requests for Use of Facilities by the Boy Scouts. The motion passed.

Ms. Morgan made the following requests:

1. Request to collect Souper Bowl of Caring Offering on February 5, 2017, and to distribute same to the Lifehouse Ministries.
2. Youth dinner to be held February 17, 2017, which will be a fundraiser for the Youth conference for high school age youth, and the music conference for junior high age youth at Montreat.
3. Permission to design and sell church t-shirts as a fundraiser for the conferences at Montreat.

4. Permission to make a \$2,000 deposit now for the High School conference and \$1,543 later this month as a deposit for the music conference. The funds will come from the Due To Youth line item and will be replaced by monies raised by the fundraisers as well as other donations.

MOTION - from the Committee to approve the above requests for fundraisers and payment of deposits for the conferences at Montreat. The motion passed.

PROPERTY COMMITTEE - Reg Jackson, Moderator

Mr. Jackson reported that trees were removed near the annex, work is progressing on the gate and the committee is working on getting the former law office in the Echo Center ready to rent.

PERSONNEL COMMITTEE – Charles Morgan

- 1) Josh Davitt and Linda Cogbill addressed Session.

It was agreed by common consent to move into Executive Session at 7:15 p.m. Visitors were excused.

MOTION - was made by Taylor Sexton and seconded by Charles Morgan to move out of Executive Session at 7:42 p.m. The motion passed.

MOTION - from the Personnel Committee to extend Arthur Ghere-Folse a 120 day interim contract as Christian Education Administrator and Organist to be reviewed no later than April 19, 2017.

MOTION - was made by Remica Gray and seconded by Taylor Sexton to amend the committee's motion to add that a new job description encompassing Christian Education Administrator and Organist and an employment contract will be developed during the 120 day period to be executed when same is completed.

The motion passed as amended with one "No" vote.

MOTION - was made by Marilyn McCullough and seconded by Taylor to form a committee consisting of Charles Morgan, moderator, Remica Gray, Maggie Morgan, Susan Morehead, Taylor Sexton, and Brenda Works to develop the job description and employment contract. The motion passed.

MISCELLANEOUS ITEMS

None.

OLD BUSINESS

Date for the Audit is to be determined.

NEW BUSINESS

A Commissioner is needed to attend the Presbytery Meeting February 11, 2017, a Saturday at First Presbyterian Church, Ruston, Louisiana. Action on overtures from the 2016 General Assembly will be taken at this meeting. By common consent it was agreed that Maggie Morgan will attend as Commissioner and Taylor Sexton will attend to observe.

PRAYER OF DEDICATION AND BENEDICTION.

Taylor Sexton closed the meeting with prayer.

Reverend Susan Arnold, Moderator

Sheila Moore, Clerk of Session

Budget Vs. Actual Report

Printed: 02/13/2017

2017 Budget

Between 01/01/2017 and 01/31/2017

INCOME CATEGORIES

Category	Actual	YTD Budget	YTD Difference	Annual Budget	Difference
2017 Pledges	12148	18510	-6362	222120	-209972
Plate	7464	6250	1214	75000	-67536
Other Income	130	1250	-1120	15000	-14870
Income Categories Total	19742	26010	-6268	312120	-292378

EXPENSE CATEGORIES

Category	Actual	YTD Budget	YTD Difference	Annual Budget	Difference
Clergy - 403(b) deferred compensation	571	435	-136	5219	4648
Clergy - Wages	3395	3722	327	44659	41264
Clergy - Housing & Utilities	1470	1592	122	19105	17635
Clergy - Continuing Education Expense	90	240	150	2880	2790
Clergy - Health Insurance	1408	1354	-54	16242	14834
Clergy - Death/Disability	57	59	2	706	649
Clergy - Dental Insurance	136	136	0	1632	1496
Clergy - Reimb Self Emp Tax	409	443	34	5315	4906
Clergy - Professional Expense	583	200	-383	2400	1817
Clergy - Mileage Reimbursement	300	247	-53	2960	2660
Clergy - Annuity	632	647	15	7768	7136
Dir of Christian Ed - annuity	0	0	0	0	0
Dir of Christian Ed - continuing education expense	0	0	0	0	0
Dir of Christian Ed - death/disability insurance	0	0	0	0	0
Dir of Christian Ed - mileage reimbursement	0	0	0	0	0
Dir of Christian Ed - Dental Insurance	0	0	0	0	0
Dir of Christian Ed - health insurance	0	0	0	0	0
Dir of Christian Ed - Salary	-55	0	55	0	55
Dir of Christian Ed - professional expense	0	0	0	0	0
Organist/Choir Director - Salary	3126	0	-3126	0	-3126
Dir of Christian Ed/Music - salary	0	3499	3499	41988	41988
Dir of Christian Ed/Music - health insurance	1166	843	-323	10120	8954
Dir of Christian Ed/Music - death/disability insurance	122	123	1	1470	1348
Dir of Christian Ed/Music - Dental Insurance	0	0	0	0	0

Category	Actual	YTD Budget	YTD Difference	Annual Budget	Difference
Dir of Christian Ed/Music - continuing education expense	0	63	63	750	750
Dir of Christian Ed/Music - professional expense	0	63	63	750	750
Admin Asst - annuity	0	0	0	0	0
Admin Asst - death/disability insurance	0	90	90	1084	1084
Admin Asst - health insurance	0	843	843	10120	10120
Admin Asst - mileage reimbursement	0	0	0	0	0
Admin Asst - salary	1530	2080	550	24960	23430
Custodian - annuity	270	266	-4	3191	2921
Custodian - death/disability insurance	25	24	-1	290	265
Custodian - dental insurance	37	37	0	443	406
Custodian - health insurance	1166	843	-323	10120	8954
Custodian - mileage reimbursement	347	67	-280	800	453
Custodian - salary	2028	2380	352	28565	26537
Nursery - coordinator stipend	104	104	0	1248	1144
Nursery - salary	149	447	298	5359	5210
Other Benefit - Contingency Expenses - employee benefits	0	0	0	0	0
Other Benefit - Miscellaneous employee benefits (bonus)	0	167	167	2000	2000
Other Benefit - Workers Compensation Insurance	-106	129	235	1550	1656
Payroll Taxes - Medicare (employer share)	0	75	75	900	900
Payroll Taxes - Social Security (employer share)	639	592	-47	7100	6461
Benevolence - other missions	0	0	0	0	0
Benevolence - pastor	0	0	0	0	0
Benevolence - Presbytery Unified Missions	0	0	0	0	0
Benevolence - theological	0	0	0	0	0
Presbytery Dues	0	228	228	2741	2741
Office Expense	842	542	-300	6500	5658
Witness and Service	0	42	42	500	500
Worship - Music	0	167	167	2000	2000
Worship - Music Equipment/Instrument Maintenance	0	333	333	4000	4000
Worship - Worship Supplies	0	83	83	1000	1000
Building & Grounds - Food & Kitchen & Custodial Supp	752	208	-544	2500	1748
Building & Grounds - Maintenance	241	1167	926	14000	13759
Building & Grounds - Property Insurance	1556	1583	27	19000	17444
Building & Grounds - Utilities	3585	2833	-752	34000	30415

Category	Actual	YTD Budget	YTD Difference	Annual Budget	Difference
Christian Education - Background Checks	0	42	42	500	500
Christian Education - Camps, rallies, and retreats	0	42	42	500	500
Christian Education - Nursery	0	6	6	75	75
Christian Education - Vacation Bible School	0	50	50	600	600
Christian Education - Youth programs	245	125	-120	1500	1255
Christian Education - Adult/Whole Church programs	60	67	7	800	740
Christian Education - Childrens programs	0	67	67	800	800
Evangelism - Evangelism programs	0	83	83	1000	1000
Evangelism - Children's Ministries	0	42	42	500	500
Congregational Care and Nurture	0	8	8	100	100
Bell Tower Expense	0	0	0	0	0
Nominating/Training	289	17	-272	200	-89
Stewardship Expense	0	0	0	0	0
Expense Categories Total	27169	29545	2376	354510	327341

Due to Funds Split between Checking & MMA Accounts

as of January 31, 2017

	Amount in Checking	Amount in MMA	Fund Total
Deferred Income - Pledges	\$ -	\$ 40,000.00	\$ 40,000.00
Angel Quilts	\$ 925.19	\$ -	\$ 925.19
Angel Tree	\$ 254.58	\$ -	\$ 254.58
AV Fund	\$ 2,644.53	\$ 3,000.00	\$ 5,644.53
Bell Tower	\$ -	\$ 2,550.06	\$ 2,550.06
Cap Imp - NON-restricted	\$ (7,974.26)	\$ 25,000.00	\$ 17,025.74
Cap Imp - RESTRICTED	\$ -	\$ 3,151.61	\$ 3,151.61
Card Ministry	\$ 806.71	\$ -	\$ 806.71
Community Garden	\$ 100.00	\$ -	\$ 100.00
Diaconate Projects	\$ 49.46	\$ -	\$ 49.46
Donor Defined	\$ -	\$ 40,500.00	\$ 40,500.00
Evangelism Missions	\$ 425.00	\$ -	\$ 425.00
Godly Play	\$ 726.06	\$ -	\$ 726.06
Haiti	\$ 137.00	\$ -	\$ 137.00
Joy Gift Offering	\$ -	\$ -	\$ -
Labyrinth	\$ -	\$ 1,912.78	\$ 1,912.78
Malcolm	\$ 756.98	\$ 3,000.00	\$ 3,756.98
Matching Perm Funds Campaign	\$ -	\$ 10,000.00	\$ 10,000.00
Memorial Orchard	\$ 707.64	\$ 1,500.00	\$ 2,207.64
Music	\$ 1,781.92	\$ 5,000.00	\$ 6,781.92
Pentecost Offering	\$ 30.00	\$ -	\$ 30.00
Permanent Funds Ministry	\$ -	\$ 400.00	\$ 400.00
Poinsettias/Lillies	\$ 1,575.30	\$ -	\$ 1,575.30
PW	\$ -	\$ -	\$ -
Souper Bowl Sunday	\$ -	\$ -	\$ -
Thanksgiving Baskets	\$ 916.47	\$ -	\$ 916.47
Transportation	\$ 2,848.40	\$ 15,000.00	\$ 17,848.40
Youth	\$ 2,808.54	\$ 4,000.00	\$ 6,808.54
Youth/Alt Wor	\$ 440.00	\$ 2,000.00	\$ 2,440.00
Youth/Music/Alt Wor	\$ 771.14	\$ 4,500.00	\$ 5,271.14
Grand Totals	\$ 10,730.66	\$ 161,514.45	\$ 172,245.11

FIRST PRESBYTERIAN CHURCH			
2017 Budget Proposal			
	2016	2017	
	Budget	Budget	Increase
			(Decrease)
INCOME			
Pledges	\$ 232,080	\$ 222,120	\$ (9,960)
Plate--projected	75,000	75,000	0
Other Income (undesignated)	15,000	15,000	0
Other Income (designated)	\$ -	\$ -	\$ -
Total projected income	\$ 322,080	\$ 312,120	\$ (9,960)
SALARIES & EMPL. BENEFITS			
Full-time Clergy-Salary	\$ 44,659	\$ 44,659	\$ -
Clergy self-employment tax reimb	5,315	5,315	0
Clergy-housing & utility allowance	19,105	19,105	0
Clergy-403(b) deferred compensation	5,219	5,219	0
Clergy-continuing education	2,880	2,880	0
Clergy-professional expense	2,400	2,400	0
Clergy-auto allowance	2,960	2,960	0
Clergy-health insurance	16,242	16,242	0
Clergy-death/disability insurance	706	706	0
Clergy-annuity	7,768	7,768	0
Clergy-dental insurance	\$ 1,632	\$ 1,632	\$ -
Total Clergy Sal&EB	108,885	108,885	\$ 0
Dir of Christian Ed/Youth-Salary	\$ 30,791	\$ -	\$ (30,791)
Dir of Christian Ed/Youth--health insurance	10,120	0	(10,120)
Dir of Christian Ed/Youth-death\disability ins	308	0	(308)
Dir of Christian Ed/Youth--annuity	0	0	0
Dir of Christian Ed/Youth--continuing education	1,000	0	(1,000)
Dir of Christian Ed/Youth-Mileage Reimbursement	0	0	0
Dir of Christian Education-Professional Expenses	\$ 1,000	\$ -	\$ (1,000)
Total CE/Youth Sal&EB	\$ 43,219	\$ -	\$ (43,219)
Organist/ Choir director-Salary	\$ 26,500	\$ -	\$ (26,500)
Total Part Time Org/Choir Dir Sal&EB	\$ 26,500	\$ -	\$ (26,500)

FIRST PRESBYTERIAN CHURCH			
2017 Budget Proposal			
	2016	2017	
	Budget	Budget	Increase
			(Decrease)
Dir of Christian Ed & Music - Salary	\$ -	\$ 41,988	\$ 41,988
Dir of Christian Ed & Music - health insurance	0	10120	10120
Dir of Christian Ed & Music - death\disability ins	0	1470	1470
Dir of Christian Ed & Music - annuity	0	0	0
Dir of Christian Ed & Music - continuing education	0	750	750
Dir of Christian Ed & Music - Mileage Reimbursement	0	0	0
Dir of Christian Ed & Music - Professional Expenses	\$ -	\$ 750	\$ 750
Total CE/Music Sal&EB	\$ -	\$ 55,077	\$ 55,077
Administrative Assistant-Salary @ 32 hours	\$ 16,150	\$ 24,960	\$ 8,810
Administrative Asst--health insurance	0	10,120	10,120
Administrative Asst-death/disability insurance	0	1,084	1,084
Administrative Asst--annuity	0	0	0
Administrative Asst-auto allowance	\$ 400	\$ -	\$ (400)
Total Part Time Adm. Asst. Sal&EB	\$ 16,550	\$ 36,164	\$ 19,614
Custodian-Salary	\$ 28,565	\$ 28,565	\$ -
Custodian--health insurance	10,120	10,120	0
Custodian-death/disability insurance	298	290	(8)
Custodian-dental insurance	450	443	(7)
Custodian--annuity	3,202	3,191	(11)
Custodian-auto allowance	\$ 800	\$ 800	\$ -
Total Custodian Sal&EB	\$ 43,435	\$ 43,409	\$ (26)
Nursery-Salary @ avg 9 hrs/wk	\$ 2,400	\$ 5,359	\$ 2,959
Nursery Coordinator-Stipend	1,251	1,248	(3)
Nursery-health insurance	0	0	0
Nursery-death/disability ins	0	0	0
Nursery-annuity	0	0	0
Nursery-continuing education	\$ -	\$ -	\$ -
Total Part Time Nursery Sal&EB	\$ 3,651	\$ 6,607	\$ 2,956
Other Employee Benefits			
Contingency Expenses	\$ 1,350	\$ -	\$ (1,350)
Workers' compensation insurance	2,700	1,550	(1,150)
Social Security (employer share)	6,600	7,100	500
Medicare (employer share)	1,550	900	(650)
Miscellaneous employee benefits	\$ 2,300	\$ 2,000	\$ (300)
Total Other EB	\$ 14,500	\$ 11,550	\$ (2,950)
Total Employee Benefits	\$ 256,740	\$ 261,692	\$ 4,953

FIRST PRESBYTERIAN CHURCH			
2017 Budget Proposal			
	2016	2017	
	Budget	Budget	Increase
			(Decrease)
OPERATING EXPENSES			
Benevolence--Presbytery Unified Missions	0	0	0
Benevolence--Other missions	0	0	0
Benevolence - theological	0	0	0
Benevolence - pastor	0	0	0
Presbytery dues	2,650	2,741	91
Office expense	8,000	6,500	(1,500)
Witness and service	500	500	0
Worship			
Worship supplies	1,000	1,000	0
Music	1,000	2,000	1,000
Music Equipment/Instrument Maintenance	0	4,000	4,000
Maintenance - music equipment (DELETE LINE)	1,500	0	(1,500)
Maintenance - Music - Contingency (DELETE LINE)	2,500	0	(2,500)
Building & Grounds			
Maintenance	10,000	14,000	4,000
Property insurance	19,000	19,000	0
Utilities	39,000	34,000	(5,000)
Food & kitchen & Custodial Supplies	1,300	2,500	1,200
Christian Education			
Christian education (DELETE LINE)	2,000	0	(2,000)
Adult/Whole Church Programs	0	800	800
Childrens Programs	0	800	800
Youth programs	1,700	1,500	(200)
Vacation Bible school	600	600	0
Camps, rallies, and retreats	500	500	0
Nursery	75	75	0
Background Checks	500	500	0
Evangelism			
Evangelism	1,000	1,000	0
Children's Ministries	500	500	0
Congregational care and nurture	100	100	0
Bell tower expense	0	0	0
Nominating/training	200	200	0
Stewardship Expense	0	0	0
Total Operating Expenses	\$ 93,625	\$ 92,816	\$ (810)
TOTAL EXPENSES	\$ 350,365	\$ 354,508	\$ 4,143
Total Budget Surplus (Deficit)	\$ (28,285)	\$ (42,388)	\$ 14,103

Monthly Financial Highlights - January 2017

	January Actual	January Budget	YTD Actual	YTD Budget
Income	\$ 19,742	\$ 26,010	\$ 19,742	\$ 26,010
Expense	\$ 27,169	\$ 29,545	\$ 27,169	\$ 29,545
Net Gain (Loss)	\$ (7,427)	\$ (3,535)	\$ (7,427)	\$ (3,535)

Bank Account Balances

Checking Account Balance \$ 157,664
as of January 31, 2017

Money Market Account Balance \$ 275,343
as of January 31, 2017

Texas Presbyterian Foundation Funds

Initial Amount Invested	\$ 115,853.23
Income Earned Since Inception	\$ 25,827.75
Subtotal	<u>\$ 141,680.98</u>
Unrealized Gains Since Inception	<u>\$ 26,782.49</u>
Total Value of TPF Funds as of January 31, 2017	\$ 168,463.47

TEXAS PRESBYTERIAN FOUNDATION
 FPC Texarkana
 Summary Report of Transactions
 Period August 1, 2011 - January 31, 2017



Account Number	Account Name	Beginning Cost	Beginning Market Value	Contributions	Transfers	TPF Balanced Pooled Fund	Other Income	Cost Adjustments	Distributions	Change in Unrealized Gain/Loss	Realized Gain/Loss	Ending Cost	Ending Market Value
53791	FPC Texarkana - General Endowment Fund	\$ -	\$ -	\$ 26,862.50	\$ 0.01	\$ 5,867.21	\$ 30.14	\$ -	\$ -	\$ 5,925.43	\$ -	\$ 32,789.86	\$ 33,715.29
53792	FPC Texarkana - Capital Facilities Fund	\$ -	\$ -	\$ 66,570.05	\$ 0.01	\$ 15,203.34	\$ 82.01	\$ -	\$ -	\$ 19,086.83	\$ -	\$ 85,795.41	\$ 99,381.24
53793	FPC Texarkana - Programs, Mission, and Benevolence Fund	\$ -	\$ -	\$ 12,781.25	\$ 0.01	\$ 2,889.58	\$ 14.88	\$ -	\$ -	\$ 2,957.44	\$ -	\$ 15,685.72	\$ 16,643.16
53823	FPC Texarkana - Music Fund	\$ -	\$ -	\$ 7,699.43	\$ 0.01	\$ 1,701.28	\$ 9.27	\$ -	\$ -	\$ 1,813.79	\$ -	\$ 9,409.99	\$ 11,223.76
Total:		\$ -	\$ -	\$ 115,853.23	\$ 0.04	\$ 25,661.41	\$ 136.30	\$ -	\$ -	\$ 26,782.49	\$ -	\$ 141,680.98	\$ 168,463.47

Initial Amount Invested \$ 115,853.23
 Income Earned Since Inception \$ 25,827.75
 Subtotal \$ 141,680.98
 Unrealized Gains Since Inception \$ 26,782.49
 Total Value of TPF Funds \$ 168,463.47
 as of January 31, 2017

Pledge Comparison 2016 - 2017

as of 2/13/17

	#	total \$
pledges LOST	3	\$ (8,660)
pledges GAINED	12	\$ 47,260
pledges MISSING	12	\$ (44,540)
change from 2016 pledges		\$ (3,180)
total pledges RECEIVED		\$ 222,120

First Presbyterian Church
Worship Committee Minutes
February 12, 2017

Members present: Rev. Susan Arnold, Gail Cogbill, Linda Cogbill, Billie Ford, Arthur, Ghere-Folse, Remica Gray, Lynn Jorgensen, Maggie Morgan, Taylor Sexton.

Remica Gray opened the meeting with prayer. She then reported Charles Jackson's desire to rotate off the Worship Committee.

The minutes of January 8, 2017, were approved as printed. Remica reported that there were no expenditures from the committee's budgeted line items in January 2017.

The pencils for the pew racks have arrived. They need to be sharpened and inserted in the pew holders.

The Ash Wednesday service will be March 1, 2017, at 7:00pm in the sanctuary. Rev. Arnold has selected a combination of two separate Iona (Taizé) services specific to Ash Wednesday. Arthur will be playing the piano, with Taylor Sexton playing guitar on one or two songs (if he can get there in time from his college class). The choir members will be a part of the congregation for this service. Linda Cogbill will be responsible for the visual set-up and will call in any help needed.

The Session approved the dates requested for Lenten Taizé Services: March 5, 12, 19, 26, April 2, 9. The services will be approximately ½ hour in length. Rev. Susan will be making a final decision about the liturgy for these services. Arthur is working with Sue Ellen Hall to plan the music. Sue Ellen will be unable to play for the April 2nd service. Remica offered names of others who could play the piano, including herself. Linda Cogbill agreed to do the visual set-up. Remica reported that Jessica and Cory Sharp, Brenda Williams, Stephanie Jackson, and Susan Morehead had been responsible for this in the past, if help was needed. Rev. Susan offered to ask John Arnold to prepare an announcement about the Taizé Services and schedule this information for posting on Facebook and via emails. Ron Cantu has changed the service time on the signage which will be placed outdoors a week before the first service. The bulletins will be printed in the office. Arthur will place the service schedule in the March newsletter.

Remica will call Albertson's to check on the price and order deadline for Easter Lilies. (This was the most economical place last year.) Delivery will be requested for Good Friday. Remica will ask Rebecca to put the order form in the March newsletter as well as the bulletin for three weeks before the order deadline.

Gail Cogbill reminded the group that palm branches will be needed for Palm Sunday. Remica will check with Unique Flowers again this year.

The following people responded to the request for volunteers:

Liturgists – Marshall Moore, Chuck Morgan, Maggie Morgan, Taylor Sexton.

Home-bound communion – Marilyn McCullough, Marshall Moore, Chuck Morgan.

Rev. Susan reported that a schedule has been prepared for these and that Martha Nell Richards has already served as back-up.

Communion preparation – Sandra Holmes does this regularly. Sue Ellen Hall prepared the wafers and Margo Strickland the loaves of bread. Remica attended training with Sandra in preparation for the first Wednesday in March when Sandra will be out of town. Betty Anthony is usually the back-up. Charles Jackson and Gail Cogbill also know the preparation routine.

Children's Sermon – Taylor Sexton will alternate with Rev. Susan for the rest of February. Remica will ask Chris Walraven, Richard Sexton, and Michael Gilleland if they would be willing to take a Sunday in rotation.

The committee began discussing plans for the visit of Rev. Dr. Neal Presa, Moderator of the 220nd General Assembly, on April 30, 2017. Rev. Susan will contact Rev. Dr. Presa at the end of February to make final Arrangements for the visit. The Presbytery will be invited. Maggie will assist Rev. Susan in preparing a flier invitation that can be emailed to the Presbytery. A joint worship service with Northwood Presbyterian Church will be explored for Sunday morning service. The committee proposed the following:

- Dinner with church staff if Saturday evening arrival allows.

- An enhanced “Around the Coffee Pot” as a “meet and greet” on Sunday morning. Lynn Jorgensen will speak with the Deacons moderator, Val Buster. Worship Committee members will assist Deacons as needed.
- A combined Sunday school in the Fellowship Hall for youth age through adult. Rev. Dr. Presa will be invited to teach the lesson.
- Sunday morning sermon to be delivered by Rev. Dr. Presa.

The Worship Committee will finalize details at the March meeting.

Rev. Susan reported that there have been eight (8) responses to the “Questions from the Pew.” She read the submissions to the committee and will send a typed compilation of the sermon topics and hymn requests.

Arthur presented a design by Sarah Propps for the front of the Children’s Activity Bags. The committee requested that the Presbyterian cross be used in the center and approved the chosen scripture. Arthur said that he wanted to add the church’s web address at the bottom. He will be getting estimates for the printing, hoping to have the bags ready by or before Easter. He and Sarah Propps have been discussing various ideas for bag contents: children’s bulletins, easy questions re the worship service, references to the liturgy or the day, coloring sheets, etc. It was also suggested that there be something about the symbolism and meaning of the Presbyterian cross. After some discussion, the committee suggested that the Children’s Bulletin be passed out by the ushers instead of being placed in the bags.

The discussion of bulletins led to a proposal by Taylor Sexton that there be space provided in the church bulletins for taking sermon notes. After some discussion, the committee decided to try, for the month of March, to use the bulletin folded in half allowing the empty margin space for note-taking. On communion Sunday, if no extra room can be found on the insert, the morning and afternoon prayer space can be used for sermon notes and the prayers can be emailed and mailed with the bulletin. The pastor will call attention to the sermon note space at the beginning of worship.

Jim Works and Remica will be meeting next week to pull together starting points for creating instrument maintenance policies. Remica asked Arthur to pull the pipe organ maintenance information from the music office files. These three will get together to finalize policy recommendations.

Arthur reported that February 26th will be a big day for music. Following, the music will be appropriate to the Lenten season. Brandon Martindale will play trumpet for the Easter service. The kids are working on music for Palm Sunday and Easter. The handbells may not play for a bit due to the number of new beginners in the group. Arthur said that the youth worship time on Sunday evenings has benefitted from Taylor’s involvement with the music. Taylor said a goal is to have a full band of youth by Vacation Bible School time. The youth will be traveling soon to Winter Jam in Bossier City, LA.

The Christian Education Committee asked for feedback on the idea of moving confirmation to Youth Sunday instead of Easter Sunday. Taylor pointed out that Easter seemed more appropriate because of the symbolism of both that service and the baptisms and commitments made by the confirmands. After considerable discussion, the majority of the committee desired to keep confirmation on Easter Sunday.

Rev. Susan Arnold announced that she will be out of town March 28- April 3 for a Credo education event. This being a communion Sunday, the committee requested that she invite Lance Jones to fill the pulpit.

The next meeting of the Worship Committee will be March 12, 2017, at 3:00pm at the church. If she is in town, Gail Cogbill has agreed to moderate in Remica’s absence. There being no further business, Remica adjourned the meeting with prayer.

Respectfully submitted,

Remica Gray

First Presbyterian Church
Christian Education Committee
Minutes
2/5/2017

Members Present: Maggie Morgan, Taylor Sexton, Jeanne Sexton, Stephanie Jackson, Aimee Gilliland, Michael Gilliland, Jeanne Jackson, Josh Davitt, Arthur Ghere-Folse

The Christian Education Committee was called to order at 12:15pm by Moderator Maggie Morgan.

1. Arthur opened with prayer.
2. The minutes of the previous meeting were not available. Will be presented at next meeting.
3. Taylor mentioned that the CE committee description refers to a "Sunday School Superintendent". He feels like we need a person to do that. Taylor will define what he thinks the Sunday School Superintendent will do and bring that to the CE meeting in March.
4. The committee also talked about the position of "Youth Director". Josh Davitt has been basically filling this role for the past 3 years. The committee will look at a job description of a youth director position at the March meeting.
5. Upcoming dates for CE events:
 - Feb 17 – youth fundraiser dinner
 - Mar 4 – Winterjam in Bossier City
 - Mar 12 – youth progressive dinner
 - Mar 31 – Sr. High Youth Quake at Ferncliff
 - Mar 31 – CLICK half-lockin
 - May 12 – Youth Sunday
6. There are 4 kids signed up to go to the music camp and there are 3 youth signed up to go to the youth camp at Montreat.
7. Rev. Susan sent information about a possible fundraiser for the youth. A painting party like "Painting with a Twist". The committee decided by consensus that there will be no alcohol at the event. Sarah Propps has volunteered to lead the event. Arthur will get with Sarah to look at Friday, April 28 or Saturday, April 30 for this event.
8. Taylor suggested that the youth setup a ledger system for youth working at the church to earn money for camp.
9. Jeannie Jackson moved (Josh Davitt seconded) that we move Confirmation Sunday to Youth Sunday. Motion passed.
10. Jeannie Jackson said we should have more décor representative of the liturgical seasons.
11. Jeannie Jackson presented a possible whole church project (possibly for Stewpot) of collecting plastic grocery bags and learning how to turn them in to crocheted, knitted, or woven mats for the homeless.
12. Stewpot is typically in April. We need to bring ideas to the March meeting of what session we can offer.
13. The committee discussed the need to get attendance at Family Night Supper back up.
14. Current dates for VBS are July 17-21. Possibly partner up with Northwood and share teachers, kids, and expenses.
15. In the next 3-4 weeks, Arthur will be getting with those who need to renew their Safe Gatherings stuff.
16. The next meeting will be Sunday, March 5 at 12:15pm.
17. Taylor closed the meeting with prayer.
18. Meeting adjourned at 1:03 pm.

Maggie Morgan
Moderator

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From: Remica Gray <remicag@aol.com>

To: Susan Arnold <pastor@firstprestexarkana.org>; Sheila Moore <tiggertoo5@aol.com>; Rebecca Johnson <office@firstprestexarkana.org>

Subject: Visiting tower bell ringers

Date: Tue, Feb 14, 2017 8:26 am

Dear Members of the Session,

Tower bell ringers from the U.K. Have requested time in our bell tower on Thursday morning April 12, 2018. They would like to ring a quarter peal and do some general ringing from around 9:30am to noon.

I know this seems early to request, but their tour is pretty involved, and they need to make their travel plans and ringing arrangements well in advance.

I am asking for your approval so that we may welcome these visitors to our tower in 2018.

Many thanks,
Remica

Sent from my iPhone

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